



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION V



Tuesday, September 27, 2005 – 10:30 AM

Attending: (Name, Company, Fax)

Table with 2 columns and 4 rows listing attendees: Mathew Hannahs, Tessa Taylor, Bob Super, Marc Plotkin, and Steve Berry.

1. Construction Schedule/Progress

- Weekly progress meetings will be where we go over the monthly Progress Payments.
- Progress payments will be calculated through the 25th of each month.
- Generated draft progress payment was deemed acceptable and could be generated.
- MacKenzie may possibly start paving haul road next week.

2. Field Observations, Problems, Decisions

- A full time inspector will be on-site once construction begins – Bob is informing MMH a week or two in advance in order to schedule an inspector.
- Box culvert will not be delivered until mid November.
- Use 78” & 1-30” or 72” & 2-30” for temporary culvert at Area B.
- Use 60” or larger for temporary culvert at Area A.
- MacKenzie wants to pave the haul road – Marc will analyze the road and provide any suggestions if anything needs to be done before paving.
- Haul road should be ok to place the 4” layer of 22A aggregate base and then the 3” layer of 3C. MacKenzie is only going to lay the basecoat for now.

3. Staking Schedule

- Won't need any staking for next week.

4. Material Delivery Schedule/Submittals

- Shop drawings for Box Culverts and concrete mix were submitted to MMH. Tessa Taylor & Kevin Trombley will review them.

5. Miscellaneous

- None.

6. Questions

- Bob mentioned that the gate has been getting opened about 4 minutes after 7am – could start to be a problem. – MMH is checking into getting Bob a gate key.
- Steve asked is they could get their 5 copies of the Specs – we are waiting on getting the copies from Hubbard.

CC: 9959700DW