



WEEKLY PROGRESS MEETING AGENDA

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION III



Tuesday, November 1, 2005 – 9:35 a.m. – 10:24 a.m.

Attending:

Dave Wilcox , Eaton County Drain Office, 517-599-8887	Ryan McEnhill , Fitzgerald Henne, (517) 887-
Mathew Hannahs , Spicer Group, 989-529-8612	Mike Gazella , Fitzgerald Henne, 517-204-2551
Larry Protasiewicz , Spicer Group, 989-928-8013	Marc Plotkin , SME, 517-204-0320
Bob Cadwell , Cadwell Bros., (517) 323-7517	Nicole Cook , HFTW&B, 886-7116
John Cadwell , Cadwell Bros., (517) 323-7517	Kurt Engelhardt , Spicer Group, 989-239-9171
Ben Cadwell , Cadwell Bros., (517) 323-7517	

1. Sign In

2. Construction Schedule/Progress

- a. Moon & Hamilton Branch – construction still on schedule.

Updated construction schedule handed out.

Manhole #3 – the barrel section can be set.

Brown Property -Low spot in Brown’s field Mike Gazella believes the best way to drain is to place a pipe and catchbasin on the property. Mike Gazella would like him and Dave to walk the site to determine how to alleviate drainage issues.

Paving schedule – still on schedule. Will place permanent top course on road.

St. Regis – pipe is being delivered on schedule. All 42-inch pipe has been delivered.

- b. Canal Road

Curb and Gutter – installation scheduled for tomorrow. Cadwell is setting the last catchbasin today.

Concrete driveway restoration - ramp shoulder to match concrete driveway. Remove ramped shoulder prior to placing top pavement course next year.

Manholes – will be paved over and raised next year prior to top pavement course.

Bituminous driveway restoration – leveling course will be placed this year. Surface course will be placed next year.

Paving – Cadwell will begin paving next week.

Division II will be ready for paving next week. Cadwell to coordinated with Davis.

Wells property - Spicer to draft landowner agreement form for grading on each side of driveway.

c. Central Circle Drive

All trees and brush have been cut along Relief Drain to the South Branch of the Carrier Creek Drain. Chipping still needs to be performed.

Manholes will begin being delivered next week.

Construction is planned to begin early November.

Confirmed with Cadwell that we need to stay within all easements. Mat Hannahs reiterated that if there is any question on easement areas to contact him and he will come out to confirm.

Cadwell to get landowner agreement form from Clark to use property.

Cadwell and Spicer to walk the open drain south of Central Circle Drive to determine what clearing will be done.

3. Field Observations, Problems, and Decisions

4. Staking Schedule

- a. Canal Road
 - 1. Concrete Driveways
 - 2. Curb and Gutter - Done
 - 3. Other – Replace missing stakes along road.
- b. Clark property – Easement completely staked
- c. Open Drain Easement South of Central Circle Drive – Complete
- d. Clark/Eyde property line south of Central Circle – Complete
- e. Easement along Branch No. 1 – Complete

5. Material Delivery Schedule/Submittals

- a. Asphalt – mix design being reviewed.
Concrete design - reviewed.
- b. ECRC approved the use of 3C instead of 2C for base course. Mat Hannahs to send a confirming letter to ECRC.
- c. ECRC would prefer a different mix for surface course, 4C specified but they would prefer 13A. Mat Hannahs to send confirming letter to ECRC.

6. Miscellaneous

- a. Church culvert – Cadwell to submit installation costs to Mat Hannahs. Mat to determine if culvert is needed.
- b. LBWL Drainage/Millet Hwy – Spicer and Cadwell met with LBWL on site. Spicer to submit storm sewer outlet design to LBWL for review.
- c. Oberski property – need to determine what trees are being removed from the easement area. Mat Hannahs to send letter to property owner advising that some trees are going to have to be removed from the easement area. Will send similar letter to Lyle Davis, 1512 Blueridge.
- d. Pavement markings – Spicer to determine from ECRC what type of pavement markings they want over the winter. Mat Hannahs to send letter.
- e. ECRC permit – Mt. Hope and Canal intersection permit has expired Cadwell to contact ECRC to have it reissued.

7. Questions/Comments

Cadwell to contact the Ambulance/Fire services informing them that Canal Road is still closed.

Hubbard to obtain a weekend contact number for SBC.

Hunting season schedule – Cadwell will get information to Spicer.

Pay application for St. Regis reviewed. Need contractor and owner signature.