



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION V



Tuesday, October 3, 2006 – 9:33 a.m. – 10:03 a.m.

Attending: (Name, Company, Phone)

Dave Wilcox, ECDC, 517-599-8887	Steve Berry, MacKenzie, 517-627-4470
Paul Forton, Spicer Group, 989-529-8612	Tom Bennett, WCR,
John Fischer, Anderson-Fischer, 517-202-6466	Nicole Cook, HFTW&B, 517-886-7116
Steven Hannahs, B&D Electric,	Eric Deibel, Spicer Group, 989-233-1447
Shane Bennett, Spicer,	

1. Sign In

2. Construction Schedule/Progress

- Area A & Area B –
 - MacKenzie advised that based on their review the only item remaining is the clean up along the road and seeding.
 - MacKenzie advised that LPW is completing the handrails and structures.
- Electrical –
 - B&D advised that they will be on site for the initial operation of the gates, when Commerce is on site.
 - B&D advised that the generator will be started/tested on Thursday.
 - B&D advised that Spicer may want to video tape Thursday’s meeting to have a record of how to use the generator.
- Mulch Blanket quantities – Were reviewed and discussed.
- Area G – Anderson-Fischer still needs to temporary seed the area and place the mulch blanket. In the spring final wildflower seeding will occur.
- Saddle Berm –
 - Spicer advised that the edges need to be seeded.
 - Spicer to confirm whether trees/vegetation can be placed on the saddle berm.
- Pavement/Access Drive –
 - Spicer advised that a couple of soft area were identified.
 - It was decided that if in the spring the soft spots are still apparent, they will be fixed prior to the final course being placed at the contractor’s expense.
- Articulated concrete mat –
 - MacKenzie placed additional topsoil on the mat and Anderson-Fischer is currently hydroseeding the area.

- MacKenzie inquired as to whether the area at the articulated concrete mat at Area B is to be paved.
- It was confirmed that this area should be paved. MacKenzie to provide extra gravel to ensure a smooth transition after paving.

3. Field Observations, Problems, Decisions

4. Soil Erosion and Sedimentation Control

Soil erosion and sedimentation control issues were reviewed, discussed and addressed.

5. Staking Schedule

6. Material Delivery Schedule/Submittals

7. Miscellaneous

Withheld funds from the original paving of the access drive are to be released.

Retainage is to be released.

Contract modification was reviewed and discussed.

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.