



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION I



Tuesday, August 29, 2006 – 8:30 a.m. – 8:57 a.m.

Attending:

David Wilcox , ECDC, 517-599-8887	Stan Wegrzyn , Delta, 323-8570 x 301
Mike Gazella , Fitzgerald Henne, 517-204-2551	Greg Minshall , Fitzgerald Henne, 517-749-4212
Steve Berry , MacKenzie, 517-627-4470	Nicole Cook , HFTW&B, 886-7116
Marc Plotkin , SME, 517-204-0320	John Fischer , Anderson-Fischer, 517-202-6466
Tom Bennett , WCR, 517-388-3112	Brad Armstrong , Fitzgerald Henne, 517-749-4212

1. Sign In

2. Construction Schedule/Progress

Michigan Avenue –

- MacKenzie advised that no construction activities are being undertaken on Michigan Avenue.
- MacKenzie advised that once construction resumes they will install the storm run and then the watermain.
- MacKenzie advised that the watermain should be completed in one day and this should be done next week.
- Anderson-Fischer advised that the pest control around the landscaping is being installed today.
- Anderson-Fischer advised that they should be on-site a week after Labor Day to begin landscaping activities.

Willow Hwy. –

- MacKenzie advised that they plan to pave tomorrow and will begin working on the road shoulders later tomorrow. PK stripping is scheduled to strip Willow Highway Thursday afternoon.
- MacKenzie advised that DeWitt fence is scheduled to be on-site today; however, due to the weather DeWitt fence may have to reschedule.
- MacKenzie anticipates that everything should be completed by Friday.
- MacKenzie advised that the additional road topping at the treatment plant should be completed next week.
- Fitzgerald Henne will draft a contract modification for the extra topping at the treatment plant and additional milling at the auxiliary site.
- MacKenzie will provide a quote to Fitzgerald Henne for the additional milling at the auxiliary site.
- Fitzgerald Henne will provide a grate detail to MacKenzie this week.

3. Field Observations, Problems, and Decisions

4. Soil Erosion and Sedimentation Control

Soil erosion and sedimentation control issues were reviewed, discussed and addressed.

5. Staking Schedule

Fitzgerald Henne will re-stake Michigan Avenue.

6. Material Delivery Schedule/Submittals

7. Miscellaneous

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.