



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION V



Tuesday, July 25, 2006 – 9:35 a.m. – 10:11 a.m.

**Attending:** (Name, Company, Phone)

<b>Dave Wilcox</b> , ECDC, 517-599-8887	<b>Larry Protasiewicz</b> , Spicer Group, 989-928-8013
<b>Paul Forton</b> , Spicer Group, 989-529-8612	<b>Steve Berry</b> , E.T. MacKenzie, 517-627-4470
<b>Chris VanArsdale</b> , Spicer Group, 989-233-9981	<b>Stephen Hannahs</b> , B&D, 517-204-2063
<b>Marc Plotkin</b> , SME, 517-204-0320	<b>Nicole Cook</b> , HFTW&B, 517-886-7116
<b>Eric Deibel</b> , Spicer Group, 989-233-1447	<b>Keith Howlett</b> , E.T. MacKenzie,
<b>Tom Bennett</b> , WCR, 517-388-3112	

**1. Sign In**

**2. Construction Schedule/Progress**

- Area A – Articulated concrete mat –
  - Spicer confirmed that the dimensions for the articulated concrete mat are not correct on the plans.
  - Spicer will re-issue sheet V-4 to correct the dimensions.
  - Spicer advised that the slope is slightly lower than what is shown on the plan.
  - MacKenzie advised that the articulated concrete mats are being constructed now and are scheduled to be completed by August 20, 2006.
  - MacKenzie advised that they plan to place the mat from the bottom to the top.
  - Spicer confirmed that the area between the cul-de-sac and the articulated concrete mat will be graded and top soiled and will not be paved
  - MacKenzie lowered the manhole on the cul-de-sac on the south end.
  
- Area B –
  - MacKenzie advised that the slopes are at grade.
  - MacKenzie advised that they should begin digging the channel Thursday from 496 to the confluence of the main branch and south branch.
  - MacKenzie is waiting for the water to subside before the slab can be poured.
  - Two stage channel – Will be dug after the completion of the channel work between 496 and Area B.
  
- Area G –
  - MacKenzie lowered the manhole on Area G.
  - Spicer met with Mr. Clark yesterday and confirmed the field tile installation activities to occur near the beach area.
  - Spicer advised pea stone will replace the previously specified class II sand for the fill over the perforated tile pipe.

- Electrical –
  - MacKenzie advised B&D that they are ready for the installation of the underground wire.
  - Spicer advised B&D that once the wire is placed to contact them so the locations can be shot for the as-built drawings.
  - B&D advised that lighting will be delivered next week.

### **3. Field Observations, Problems, Decisions**

### **4. Soil Erosion and Sedimentation Control**

Soil erosion and sedimentation control issues were reviewed, discussed and addressed.

### **5. Staking Schedule**

Area A – Spicer to stake the centerline and as-built the cross sections.

### **6. Material Delivery Schedule/Submittals**

Drive – Dave Wilcox discussed concerns that have been mentioned to him regarding the project entrance. MacKenzie will correct the area.

MacKenzie provided time and material information regarding the MDOT right-of-way work to Spicer for review and approval of payment.

### **7. Miscellaneous**

Spicer will issue a contract modification eliminating the rip rap toe drain along the saddle berm.

### **8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.