



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION I



Tuesday, July 25, 2006 – 8:30 a.m. – 8:51 a.m.

**Attending:**

<b>David Wilcox</b> , ECDC, 517-599-8887	<b>Tom Bennett</b> , WCR
<b>Mike Gazella</b> , Fitzgerald Henne,	<b>Marc Plotkin</b> , SME, 517-887-9181
<b>Steve Berry</b> , MacKenzie, 517-627-4470	<b>Nicole Cook</b> , HFTW&B, 886-7116
<b>Greg Minshall</b> , Fitzgerald Henne,	<b>Brad Armstrong</b> , Fitzgerald Henne, 517-749-4212
<b>Dave Swink</b> , Delta Twp.,	<b>Tom Morrisey</b> , Delta Twp.,

**1. Sign In**

**2. Construction Schedule/Progress**

Michigan Avenue – MacKenzie advised that they will begin work on the wing wall Thursday and Friday.

Willow Hwy. –

- MacKenzie advised that the sanitary up to manhole #4 is being tied in and will be filled in today for the exfiltration test.
- MacKenzie advised that it should take approximately 2 days to complete the work.
- MacKenzie advised that the watermain on the northside of Willow Highway has begun and should be completed by the end of the day tomorrow.
- MacKenzie advised that they will be testing the rest of the week.
- MacKenzie advised that they will tie in the sanitary and move into the treatment plant early next week and will be there for the complete week.
- Discussed the installation of a hydrant on the 14-inch watermain.
- MacKenzie advised that 10-inch pipe located under the watermain will just be capped and will not be filled with flowable fill.
- Anderson-Fischer will start next week anticipates about 1 – 1.5 weeks.
- Jackson Dirt Works will anticipate beginning in the next week.
- MacKenzie advised that the road building crew will be in to bring in fill.
- It was suggested that a meeting be held between Ross Jackson, Fitzgerald Henne, and WCR to work through the box culvert changes.

Power Pole Relocation – Fitzgerald Henne has been in contact with the LBWL regarding the relocation of the power poles. The LBWL will contact Fitzgerald Henne with more information.

**3. Field Observations, Problems, and Decisions**

**4. Soil Erosion and Sedimentation Control**

Soil Erosion and Sedimentation control issues were reviewed discussed and addressed.

**5. Staking Schedule**

Michigan Avenue – Fitzgerald Henne will stake the wing walls and manholes.

**6. Material Delivery Schedule/Submittals**

**7. Miscellaneous**

Cutoff date for pay requests is Friday, July 28, 2006.

**8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.