



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION V



Tuesday, July 18, 2006 – 9:30 a.m. – 10:17 a.m.

Attending: (Name, Company, Phone)

Dave Wilcox, ECDC,	Larry P
Paul Forton, Spicer Group, 989-529-8612	Steve Berry, E.T. MacKenzie, 517-627-4470
Chris VanArsdale, Spicer Group, 989-233-9981	Stephen Hannahs, B&D, 517-204-2063
Marc Plotkin, SME, 517-204-0320	Nicole Cook, HFTW&B, 517-886-7116
Eric Deibel, Spicer Group, 989-233-1447	Keith Howlett, E.T. MacKenzie,
Tom Bennett, WCR,	Larry Ringwelski, Lansing Poured Wall Company, 517-646-9166

1. Sign In

2. Construction Schedule/Progress

- Area A –
 - LPW is waiting for the site to dry before construction activities can resume.
 - LPW advised that the buildings are anticipated to be constructed in September.
 - LPW advised that it takes approximately 3-5 days to completely finish a building.
 - The footing walls have been poured and MacKenzie is currently backfilling with sand beneath the proposed walkway.
 - Granular material – Spicer advised that granular material will not be required on the upstream face. Suitable material can be placed to achieve the designed 4:1 slope. SME or Spicer to review material prior to placement.
 - Articulated Concrete Mat delivery is scheduled for August 21, 2006.
 - Open channel excavation between Area A and the Main Branch – Contractor will be paid for the proposed 440 linear feet of open drain excavation rather than the 414 linear feet as stated in the Bulletin.
 - Southeast corner and the northwest corner of Area A Embankment needs to be filled to the proposed grade. Spicer to stake contours.

- Area B –
 - LPW is waiting for the site to dry before construction activities can resume.
 - LPW advised that the buildings are anticipated to be constructed in September.
 - LPW advised that it takes approximately 3-5 days to completely finish a building.
 - The footing walls have been poured. Backfilling is approximately a foot below final grade.
 - Granular material – Spicer advised that granular material will not be required on the upstream face. Suitable material can be placed to achieve the designed 4:1 slope. SME or Spicer to review material prior to placement.
 - Open Channel Excavation – MacKenzie and Spicer discussed the field order for the open channel excavation between Area B and 496. Spicer advised that the channel needs to be

re-dug for grading and the v-notched channel bottom. WCR will be on site during the construction of the v-notched channel bottom and grading. Spicer advised MacKenzie to contact them prior to construction to coordinate any time and material work.

- Area G –
 - Existing sanitary manhole #2200087– Spicer advised that the rim elevation is set at 846 and it will be cut to 842. Spicer advised MacKenzie to remove a 4-foot section of the manhole and grade to ensure that the manhole is not elevated above grade. MacKenzie agreed to complete the work for \$525.
 - Wetland Topsoil – Was approved and is currently being placed. Spicer to confirm the depth of the topsoil.
 - Spicer and Dave Wilcox to contact and meet with Mr. Clark to walk the site again and review the beach area.
 - Water has run across the south east corner of the beach and has eroded the sand to the mat. Based on Mr. Clark’s previous representations, he is responsible for maintaining the beach after placement.
- Electrical –
 - Generator was scheduled to be delivered today; however because of the rain delivery will be re-scheduled.
 - Lighting – Delivery is scheduled for August 5, 2006.
 - A ridged pole will be used for the mounting of the surveillance cameras.
 - Contact has been made with Comcast and SBC regarding the running of their utility lines in the project trenches.

3. Field Observations, Problems, Decisions

4. Soil Erosion and Sedimentation Control

Soil erosion and sedimentation control issues were reviewed discussed and addressed.

5. Staking Schedule

Area A contours.

6. Material Delivery Schedule/Submittals

7. Miscellaneous

Larry Ringwelski advised that he will not be in attendance at next week’s progress meeting.

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.