

WEEKLY PROGRESS MEETING MINUTES



CARRIER CREEK DRAIN EATON COUNTY, MICHIGAN DIVISION VI and DIVISION VII



Tuesday, July 18, 2006 – 1:00 p.m. – 2:09 p.m.

Attending:

David Wilcox, ECDC,	Larry Protasiewicz, Spicer Group, 989-928-8013
Paul Forton, Spicer Group, 989-529-8612	Nicole Cook, Hubbard, 517-886-7116
Greg Sherman, Davis,	Terry Belill, Spicer Group, 989-239-5726
Shane Bennett, Spicer Group,	Marc Plotkin, SME,
Rick Knop, Spartan Asphalt,	Eric Deibel, Spicer Group,
Stephen Hannahs, B&D Electric,	Michael Thelen, SME,
Tim Brown, Spicer Group,	

1. Sign In

2. Construction Schedule/Progress

- Area E (VI) –
 - Walnut Grove Paving – Discussions were held regarding the paving of Walnut Grove. Discussion ensued as to the placement of cold joints. Spicer advised that the project will not pay for the asphalt placed in the Osterhaven Driveway, since it was placed in the rain. Spicer advised Spartan that a mailbox was hit during paving on Parker Circle. Davis will replace the mailbox tomorrow.
 - Davis is continuing to remove the wetland topsoil. Davis anticipates all of the wetland topsoil being removed by the end of the week.
 - Topsoil – Davis stripped and stockpiled all of the available topsoil. Based on the quantities, Davis thinks they may run short. Options were discussed to alleviate the potential problem. Discussions will continue next week.
 - SME handed out the settlement plate report and the proposed drawing of the Stage 3 surcharge plan. The report and drawing were reviewed and discussed. SME advised against moving forward with the stage 3 surcharge plan until after the wait period is complete.
 - Walnut Grove stakes – Spicer will remove the stakes and hubs after the as-built information is recorded.
 - Electrical – 14-foot stainless steel tube – Discussed the installation of the stainless steel tube and it was decided that a larger hole will be cut into the floor to facilitate the installation of the stainless steel tube.
 - Gravel Shoulders – Discussions were held regarding the decision to place the shoulders once the weather cools and that with the recent rain one area has begun eroding.
- Area F (VII) –
 - Davis is continuing to prep the area for the placement of topsoil.
 - Discussions were held regarding the location of the geo-synthetic cellular drive.

3. Field Observations, Problems, Decisions

4. Soil Erosion and Sedimentation Control

Soil erosion and sedimentation control issues were reviewed, discussed and addressed.

5. Staking Schedule

Davis will contact Spicer if staking is necessary.

6. Material Delivery Schedule/Submittals

7. Miscellaneous

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.