



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION III



Tuesday, July 18, 2006 – 10:30 a.m. – 11:00 a.m.

**Attending:**

<b>Paul Forton</b> , Spicer Group, 989-529-8612	<b>Brad Armstrong</b> , Fitzgerald Henne, 517-749-4212
<b>Vern Moore</b> , Fitzgerald Henne,	<b>Eric Deibel</b> , Spicer Group, 989-233-1447
<b>Ben Cadwell</b> , Cadwell Bros., (517) 323-7517	<b>Nicole Cook</b> , HFTW&B, 886-7116
<b>Marc Plotkin</b> , SME, 517-204-0320	<b>Tom Bennett</b> , WCR, 517-388-3112
<b>Dave Dambrun</b> , Spicer Group, 989-205-1119	

**1. Sign In**

**2. Construction Schedule/Progress**

Moon & Hamilton –

- Fence Detail – Fitzgerald Henne submitted the fence detail to Cadwell. Cadwell is waiting for prices from supplier.
- Punch list/Walk Through – Cadwell will clean up the sedimentation basins prior to the walk through. After the fence is installed, the walk through will be scheduled.
- Cadwell will fax the time and material information to Fitzgerald Henne for review.

Relief Drain –

- Spicer advised that the construction activities are underway on the overflow chambers. A representative from Eagle has been on site to measure the openings for the manufacturing of the grates.
- Jack & Bore –
  - Northern Fiber Optic – Cadwell will need to locate and expose the cable.
  - Southern Fiber Optic –
    - A representative from the southern fiber optic company contacted Cadwell last week and advised that the cable needs to be exposed during the jack and bore.
    - Spicer advised that the southern fiber optic company will be contacted 10 days prior to the jack and bore and will be advised that they can attend the jack and bore.
    - Spicer provided Cadwell with the following contact information:
      - CN Railroad contact is Mark Dupuis 248-431-0659.
      - Tom Tucker is the flagman coordinator 248-740-6227.
  - Cadwell advised that Lowe will be on site in two weeks.
- Area south of Central Circle - Cadwell is ready to begin the clearing, grubbing and snagging.

Branch #1 –

- Cadwell will install a culvert at the west end of branch #1 – the location will be field determined.
- Spicer to confirm that ditch depth to confirm that there will be enough clearance for adequate cover. Cover should be at least 1-foot.

Canal Rd. –

- Spicer advised that the gravel shoulder is in and density has been obtained per SME.
- Spicer advised that the southwest corner of Mt. Hope and Canal has a 20-foot strip that has not received should gravel.
- Monument – The monument location has been marked. Cadwell anticipates that the monument will be set tomorrow.

**3. Field Observations, Problems, and Decisions**

**4. Soil Erosion and Sedimentation Control**

Soil erosion and sedimentation control issues were reviewed, discussed and addressed.

**5. Staking Schedule**

Cadwell to contact Spicer when the receiving pit at the jack and bore site needs to be staked.

**6. Material Delivery Schedule/Submittals**

**7. Miscellaneous**

**8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.