



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION V



Tuesday, July 11, 2006 – 9:42 a.m. – 10:21 a.m.

**Attending:** (Name, Company, Phone)

<b>Paul Forton</b> , Spicer Group, 989-529-8612	<b>Steve Berry</b> , E.T. MacKenzie, 517-627-4470
<b>Chris VanArsdale</b> , Spicer Group, 989-233-9981	<b>Stephen Hannahs</b> , B&D, 517-204-2063
<b>Marc Plotkin</b> , SME, 517-204-0320	<b>Nicole Cook</b> , HFTW&B, 517-886-7116
<b>Eric Deibel</b> , Spicer Group, 989-233-1447	<b>Keith Howlett</b> , E.T. MacKenzie,
<b>Vern Moore</b> , Spicer Group,	<b>Larry Ringwelski</b> , Lansing Poured Wall Company, 517-646-9166
<b>Spencer Lindenberg</b> , Spicer Group,	

**1. Sign In**

**2. Construction Schedule/Progress**

- Area A –
  - MacKenzie advised that they are continuing to place topsoil on the west side of the area.
  - MacKenzie advised that they checked the 4:1 slopes and are ready for placing topsoil.
  - Spicer advised that they have contacted SME regarding the placement of the granular material at the site to determine whether a reduction in the material quantity can be made.
  - LPW is pouring the vertical walls for the approach slab.
  - MacKenzie will advise Armor Tech to begin construction of materials. Expected delivery date is mid August.
  
- Area B –
  - MacKenzie advised that work on the area will be halted due to the anticipated rain forecasted for the remainder of the week.
  - LPW advised MacKenzie that they will need dry conditions for installation of the sluice gate. LPW and MacKenzie to coordinate installation.
  - Spicer advised that cobble stone needs to be placed within in the water level control structure.
  
- Area G –
  - Wetland and Coastal Resources, Anderson-Fischer, Spicer and MacKenzie to review the stockpiled topsoil at 1:30 p.m. on Friday, July 14, 2006.
  
- Two stage design –
  - Spicer submitted a Bulletin to MacKenzie for review. MacKenzie to provide a cost estimate to Spicer.
  - MacKenzie inquired about what needed to be done with the excess material resulting from the channel construction. Spicer advised that suitable materials could be used to fill the existing drain. The remaining spoils can be placed throughout the site.

- Electric – B&D Electric is waiting until the water subsides from the sites before they can resume electrical activities.

**3. Field Observations, Problems, Decisions**

**4. Soil Erosion and Sedimentation Control**

Soil erosion and sedimentation control issues were reviewed, discussed and addressed.

**5. Staking Schedule**

**6. Material Delivery Schedule/Submittals**

**7. Miscellaneous**

**8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.