



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION V



Tuesday, June 27, 2006 – 9:35 a.m. – 10:12 a.m.

Attending: (Name, Company, Phone)

Dave Wilcox , Eaton County Drain Office, 517-599-8887	Steve Berry , E.T. MacKenzie, 517-627-4470
Larry Protasiewicz , Spicer, 989-928-8013	Stephen Hannahs , B&D, 517-204-2063
Marc Plotkin , SME, 517-204-0320	Nicole Cook , HFTW&B, 517-886-7116
Paul Forton , Spicer Group, 989-529-8612	Keith Howlett , E.T. MacKenzie,
Tom Bennett , WCR, 517-388-3112	Larry Ringwelski , Lansing Poured Wall Company, 517-646-9166
Chris VanArsdale , Spicer Group, 989-233-9981	Eric Deibel , Spicer Group, 989-233-1447

1. Sign In

2. Construction Schedule/Progress

- Area A – MacKenzie advised that they are continuing to move clay and are obtaining lifts. SME is continuing to test the moisture content of the clay.
- Area B –
 - MacKenzie inquired as to whether the electrical conduit will be ran up the structure or if it will be laid in 3-foot of dirt.
 - B&D advised that they conduit will be trenched and laid.
 - MacKenzie and B&D will coordinate the location of the conduit to determine the depth of the topsoil.
 - Inlet Headwall – LPW anticipates pouring the headwalls next week. MacKenzie will bypass and pump the water until the headwalls are poured.
- Area G –
 - MacKenzie is continuing to pump the pond.
 - MacKenzie advised that they will remove the 6-inch pipe and will replace it with a 3-inch pipe.
 - MacKenzie is being construction on the eastside of Area G and is screening the topsoil.
 - MacKenzie anticipates beginning work on the beach within the next two weeks.
- Channel design – Spicer submitted plans to MacKenzie for review.
- Two stage design – Spicer is designing the two stage design from Area A to the confines.

3. Field Observations, Problems, Decisions

4. Soil Erosion and Sedimentation Control

- Soil erosion and sedimentation control issues were reviewed, discussed and addressed.

5. Staking Schedule

- Area A –
 - Spicer to stake the articulated concrete mat and spillway on Wednesday or Thursday for reference and grade stakes.
 - Spicer to verify the rim of the existing manhole elevation today or tomorrow.
- Area B- Spicer to stake the electrical pad.

6. Material Delivery Schedule/Submittals

MacKenzie advised that they will be delivering 500 yard of fill material to Division IV. Spicer advised that barrels and signage will be set up to close a lane of traffic on Canal to accommodate the material delivery.

7. Miscellaneous

- Progress payment was reviewed and executed.
- MacKenzie will not be working Monday, July 3rd, but will be working July 8th.
- The next progress meeting will be held on July 11th.

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.