



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION I



Tuesday, June 27, 2006 – 8:30 a.m. – 9:02 a.m.

**Attending:**

<b>David Wilcox</b> , ECDC, 517-599-8887	<b>Tom Bennett</b> , WCR, 517-388-3112
<b>Greg Minshall</b> , Fitzgerald Henne, 517-719-2898	<b>Nicole Cook</b> , HFTW&B, 886-7116
<b>Steve Berry</b> , MacKenzie, 517-627-4470	<b>Brad Armstrong</b> , Fitzgerald Henne, 517-749-4212
<b>Marc Plotkin</b> , SME, 517-887-9181	<b>Silvester Olgree</b> , Fitzgerald Henne, 517-204-6878

**1. Sign In**

**2. Construction Schedule/Progress**

Michigan Avenue – MacKenzie advised that once Willow Highway is complete they will resume construction activities on Michigan Avenue, possibly by the beginning of August.

Willow Hwy. – MacKenzie anticipates being able to re-open Willow Highway in Mid-August.

Sanitary Sewer –

- MacKenzie anticipates beginning construction by the end of the week or the beginning of next week.
- MacKenzie inquired as to whether there would be problem installing the 30-inch 20-foot long pipe at a 16% slope. Fitzgerald Henne advised that there should not be a problem with the installation of the pipe.

Sherwood Forest – Construction is complete.

**3. Field Observations, Problems, and Decisions**

- Fitzgerald Henne advised that MacKenzie would need to coordinate with Ross Jackson.
- Dave Wilcox advised that he had discussions with Lyle Frost regarding construction progress.

**4. Soil Erosion and Sedimentation Control**

Soil erosion and sedimentation control issues were reviewed, discussed and addressed.

**5. Staking Schedule**

**6. Material Delivery Schedule/Submittals**

**7. Miscellaneous**

- Pay estimate was reviewed, approved and executed.
- MacKenzie will not be working on Monday, July 3<sup>rd</sup>, but will be working on July 8<sup>th</sup>.
- Next progress meeting will be held on July 11<sup>th</sup>.

**8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.