



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION V



Tuesday, June 6, 2006 – 9:30 a.m. – 10:10 a.m.

**Attending:** (Name, Company, Phone)

<b>Dave Wilcox</b> , Eaton County Drain Office, 517-599-8887	<b>Steve Berry</b> , E.T. MacKenzie, 517-627-4470
<b>Larry Protasiewicz</b> , Spicer, 989-928-8013	<b>Keith Howlett</b> , E.T. MacKenzie
<b>Paul Forton</b> , Spicer Group,	<b>Vern Moore</b> , Spicer Group, 989-224-2355
<b>Tom Bennett</b> , WCR, 517-388-3112	<b>Larry Ringwelski</b> , Lansing Poured Wall Company, 517-646-9166
<b>Marc Plotkin</b> , SME, 517-204-0320	<b>Nicole Cook</b> , HFTW&B, 517-886-7116
<b>Eric Deibel</b> , Spicer Group,	

**1. Sign In**

**2. Construction Schedule/Progress**

- Area A –
  - MacKenzie advised that they will be working on filling both Area A and Area B.
  - MacKenzie has no set time line for finishing the fill work.
  - MacKenzie advised that they will be working in the area as equipment comes available.
  - MacKenzie advised that they will be working Area A & Area B together, since they need both areas to dry the soils.
  - SME confirmed that there are soils in the area that needs to be removed from the site.
- Area B –
  - MacKenzie advised they are currently working on the area between Area B and 496.
  - MacKenzie anticipates completing this area by the end of the week.
    - Spicer will provide the elevations of the top of the weirs.
    - MacKenzie will seed the side slopes. Then MacKeznie will place annual on the top of the slopes. MacKeznie will place blanket on seeded area (DS150).
  - MacKenzie will be paid for a cross vane and the square yard of rip rap as shown in plan view for each check dam.
  - Spicer will supply a plan to MacKenzie of the two stage channel, so MacKenzie can provide a cost estimate.
- Area G –
  - MacKenzie advised that have stopped pumping water at the site until completion of work downstream.
- Lansing Poured Wall advised that they anticipate resuming construction activities this week.

**3. Field Observations, Problems, Decisions**

MacKenzie, Spicer and SME to coordinate necessary soil testing.

**4. Soil Erosion and Sedimentation Control**

- Soil erosion and sedimentation control issues were reviewed, discussed and addressed.

**5. Staking Schedule**

Area B – Spicer to stake 3:1 toe of slope for the clay fill on the west side.

Area A – Spicer to stake 3:1 toe of slope for the clay fill on the east side.

**6. Material Delivery Schedule/Submittals**

**7. Miscellaneous**

**8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.