



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION I



Tuesday, May 16, 2006 – 8:30 a.m. – 9:02 a.m.

Attending:

David Wilcox , ECDC, 517-599-8887	Dennis Nymphie , Delta Utilites,
Mike Gazella , Fitzgerald Henne, 204-2551	Nicole Cook , HFTW&B, 886-7116
Bob Farrier , MacKenzie, 202-3804	Greg Minshall , Fitzgerald Henne,
Brad Armstrong , Fitzgerald Henne,	Tom Bennett , WCR, 517-327-0970
Marc Plotkin , SME,	Renee Novak- , LBWL,
Sylvester Ogletree , Fitzgerald Henne,	John Fischer , Anderson-Fischer,
Renee Novak-Arze , LBWL,	

1. Sign In

2. Construction Schedule/Progress

Michigan Avenue –

- MacKenzie advised that due to the weather, they do not anticipate construction activities to resume for another two weeks.
- Fitzgerald Henne advised that the headwall will be installed at the box culvert. Fitzgerald Henne will modify the detail to show level across the wall.
- Anderson-Fischer advised that they need a letter sent to MacKenzie advising that the material change have been approved for landscaped area.

Willow Hwy. –

- Fitzgerald Henne advised that a decision has been reached to change the wingwalls from pre-formed headwalls to cast in place headwalls. The cost estimate was submitted by MacKenzie and was approved by Dave Wilcox.
- MacKenzie advised that due to the weather, they do not anticipate construction activities to resume for another two weeks.

Sherwood Forest –

- Fitzgerald Henne confirmed that a rock spillway is being installed at the entry drive of the Michigan Township Association from the east end of the drive to the catchbasin at the top of the slope today.
- Fitzgerald Henne will follow with Gary Fedewa at Capital Consultants regarding approval of construction.

Fitzgerald Henne advised Anderson-Fischer that they are reviewing the invoice for the cascade retro fit work.

LBWL advised that construction activities will resume once the water resides.

3. Field Observations, Problems, and Decisions

4. Soil Erosion and Sedimentation Control

Soil erosion and sedimentation control issues were discussed, reviewed and addressed.

5. Staking Schedule

6. Material Delivery Schedule/Submittals

7. Miscellaneous

Next progress meeting will be held on May 30, 2006.

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.