

## WEEKLY PROGRESS MEETING MINUTES



### CARRIER CREEK DRAIN EATON COUNTY, MICHIGAN DIVISION VI and DIVISION VII



Tuesday, May 8, 2007 – 11:00 a.m. – 11:45 a.m.

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#### Attending:

Dave Wilcox, ECDC, 517-543-3809	Paul Forton, Spicer Group, 989-529-8612
Greg Sherman, Davis, 517-712-3085	Eric Deibel, Spicer Group, 989-233-1447
Ross Tefler, Davis, 517-712-2384	Tom Bennett, WCR, 517-327-0970
John Harper, Davis Subcontractor	Marc Plotkin, SME, 517-204-0320
Mike Gazella, Fitz Henne, 517-204-2551	

#### 1. Sign In

#### 2. Construction Schedule/Progress

- Division 6
  - Davis continues to remove peat from the interior of the wetland area.
  - Davis has completed the Geo Road with exception to the north area. This area will be completed once approval has been given to enter the area.
  - Harper was advised that the floor grate needs to be gray as stated in the plans.
  - Harper advised that they field measured the Outlet Control Structure approximately 3 weeks ago to confirm dimensions prior to ordering the material.
  - Spicer advised Harper to field verify hatch opening locations to identify any conflicts with what was constructed in the field.
  - B&D Electric began installation of conduit in designated areas between the Inlet Control Structure and the Outlet Control Structure.
  - Davis plans to begin placing topsoil between the Geo Road and the drain. SME stated that they have an inclinometer in the area that is not to be disturbed.
  - SME requested that Davis provide a one to two day notice prior to shaping the slopes/toe of slope. Davis advised that it will be several weeks before they begin this work.
  - ECDC advised Davis to install gutter helmets on the structure gutters. Davis to bill ECDC directly for this work.
- Division 7
  - Davis has resumed the cut to fill operations on the west side of the site.
  - Spicer staked the drainage swales on the north side and south side of the entrance drive so Davis can begin rough grading the area in preparation for installation of underground power/cable.

#### 3. Soil Erosion and Sedimentation Control

- Soil erosion and sedimentation control issues were reviewed, discussed, and addressed.

#### **4. Staking Schedule**

- Div. 7
  - Spicer to continue staking on Div. 7 as markings on the stakes from last fall are no longer visible.

#### **5. Material Delivery Schedule/Submittals**

- Harper submitted an information sheet for aluminum handrail for review in regards to placing handrails on the Division 7 box culvert. Harper will provide an alternative price for galvanized handrails.

#### **6. Miscellaneous**

#### **7. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.