



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION III



Tuesday, May 2, 2006 – 9:30 a.m. – 10:27 a.m.

Attending:

Table with 2 columns listing attendees: Dave Wilcox, Brad Armstrong, Mathew Hannahs, Mike Gazella, Paul Forton, Nicole Cook, Dave Danbrum, Ben Cadwell, Tom Bennett.

1. Sign In

2. Construction Schedule/Progress

- Moon & Hamilton –
- Cadwell confirmed that the structures have been installed.
- Cadwell advised that final restoration activities are underway.
- Fitzgerald Henne advised that topsoil needs to be spread on the berm at Sundance and then the area can be seeded.
- Fitzgerald Henne advised that extra topsoil was placed on the Brown’s property.
- Greg Minshall, from Fitzgerald Henne, will meet with Mr. Kraft and Mr. Brown regarding their final concerns and restorations.
- Fitzgerald Henne advised that seeding activities at Mr. Brown’s property can be done.
- Fitzgerald Henne advised that if a pasture mix is needed to be laid, Fitzgerald Henne will take care of that seeding.
Branch No. 1
- 8’ Diversion Chamber –
- Fitzgerald Henne advised Cadwell that the chamber needs to be raised approximately 1.6 feet.
- Spicer will verify that 1.6 foot measurement is correct.
- Spicer advised that Lansing Poured Wall Cut notches in the support beam.
- Cadwell is continuing to clean up.
- Cadwell advised that they are cutting the swale.
- Cadwell advised that they are cleaning out the manholes.
Relief Drain – w
- Cadwell is beginning to clean out the spillways and is installing rip rap on the overflow spillways.
- Spicer to measure the manholes in the field to determine the size openings.
- Spicer will have Mr. Trombley review and design a detail for use by Cadwell.
- Spicer advised Cadwell to submit a shop drawing for review.
- Spicer confirmed that Davis will be finishing within the next two weeks.
- Spicer advised that the Cadwell will be at the bend tomorrow.
- Cadwell was provided with the contact information for Mark Watalic, LBWL.

- Branch No. 3 –
  - Cadwell advised that clean up activities are continuing.
  - Spicer advised that the pond area was filled during the rain event; however, Spicer will monitor to confirm that the water level is being maintained.
  - Spicer confirmed that landscape mix will be used for seeding.
- Spicer advised that Cadwell will be paid for the costs incurred by them for the disposal of the buried steel from Mr. Clark's property.
- Railroad/Jack and Bore –
  - Spicer advised that the pre-construction meeting is scheduled for May 9, 2006, at 3:00 p.m. at the field office.
  - Spicer advised that a detail needs to be submitted to LBWL.
- Canal Road – Cadwell anticipates that restoration can begin within the next two weeks.
- Castings for the manholes – Spicer confirmed that the castings can be 10-47's or 10-60's.

### **3. Field Observations, Problems, and Decisions**

#### **4. Soil Erosion and Sedimentation Control**

Soil erosion and sedimentation issues were reviewed, discussed and addressed.

#### **5. Staking Schedule**

#### **6. Material Delivery Schedule/Submittals**

#### **7. Miscellaneous**

- Progress Payment – will be drafted and faxed for review by the contractor.

#### **8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.