



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION I



Tuesday, April 25, 2006 – 8:30 a.m. – 9:05 a.m.

**Attending:**

<b>David Wilcox</b> , ECDC, 517-599-8887	<b>Stan Wegrzyn</b> , Delta, 323-8570 x 301
<b>Mike Gazella</b> , Fitzgerald Henne, 204-2551	<b>Nicole Cook</b> , HFTW&B, 886-7116
<b>Bob Farrier</b> , MacKenzie, 202-3804	<b>Greg Minshall</b> , Fitzgerald Henne,
<b>Renee</b> , LBWL,	<b>John Fischer</b> , Anderson-Fischer,
<b>Sylvester Ogletree</b> ,Fitzgerald Henne,	<b>Tom Bennett</b> , WCR, 517-327-0970
<b>Marc Plotkin</b> , SME,	

**1. Sign In**

**2. Construction Schedule/Progress**

Michigan Avenue – Revised storm sewer plans were reviewed and discussed.

- The 60-inch storm sewer will be re-routed near the edge of the road.
- A cast in place headwall will be installed.
- The 72-inch pipe will be installed parallel to the headwall.
- The 72-inch radius pipe will be removed.
- (4) 10-foot manholes and (8) 12-inch manholes are needed for construction.
- Fitzgerald Henne anticipates that the final plans will be completed and ready for distribution by the end of the week.
- MacKenzie advised that the yard drain is being completed.
- MacKenzie advised that the fill on the westside is being completed.
- MacKenzie will continue work upward until ready to do the pipe work.
- MacKenzie advised that dirt is continuing to be hauled off site.

Willow Hwy. –

- LBWL plans for the temporary relocation on south side of Willow near the Waste Water Treatment plant were handed out and reviewed.
- LBWL will place the relocation work in the construction schedule.
- Renee will send notice of relocation to utility companies.
- LBWL anticipates that the relocation will occur within the next 4-6 weeks. Renee will push for the 4 weeks and see what can be done.
- In service date is June 6, 2006. It is anticipated that the relocation will take approximately 2 days.
- Revised drawings for the Willow Crossing were handed out by Fitzgerald Henne.
  - Manhole 1B to the north is changing from a 30-inch to a twin 18-inch SDR-26.

- Manhole 1A to change to an 8-foot diameter manhole
- A manhole needs to be placed on the 24 inch.
- Manhole 1A as a 6 footer has been built. Fitzgerald Henne reviewed and drew it up and submitted to Delta. Delta has okayed the rehab of the manhole.
- Structure between manhole 1A and the existing structure is to contain a weir wall with stop logs. Delta will provide the angle iron to MacKenzie and MacKenzie will install. After construction, the manhole will be the responsibility of Delta..
- Northwest wing wall on the box culvert angle has been changed to make it symmetrical.
- Watermain - 14-inch on Southside of willow the installation of the valve is to be coordinated with Delta.
- Delta confirmed that the existing valve on the north 10-inch can be re-used.
- 10-inch sleeve was added to the plans. However, not sure if it will be needed.
- Soil Erosion measures – noted on the plans were reviewed and discussed.
- Design for the cast in place wing walls has not been drafted yet. Fitzgerald Henne anticipates having this done by the end of the week.
- Construction scheduled
  - MacKenzie advised that the watermain valves will be installed first and then excavation for the box will begin. MacKenzie anticipates that these activities will occur within the next week.
  - SME will need to be on site during the excavation.

Sherwood Forest – Final restoration is occurring. Gary Fedewa approved the work under the bridge. 12-inch up to the drive on the bridge. Will finish the work across the bridge today. Should be paved and restored by the end of the week. Working on cutting the parking lot, should be paved by the end of the week. MacKenzie advised that there is an exposed irrigation line near the end of construction area. Stilling basin has been completed. Should be ready by the end of next week to walk and punchout. Brad, Mike, and Dave to conduct the preliminary walk through on Friday (5/29).

Soil erosion issues near the drive but outside of the easement area were reviewed. However, have not received verification to take action. Therefore, the project will not do any work outside the easement area. Mike Gazella to contact Gary Fedewa to obtain final approval of the construction work.

### **3. Field Observations, Problems, and Decisions**

### **4. Soil Erosion and Sedimentation Control**

Soil erosion and sedimentation issues were reviewed, discussed and addressed.

### **5. Staking Schedule**

Will need replacement grade staking at Michigan Avenue.

### **6. Material Delivery Schedule/Submittals**

### **7. Miscellaneous**

Pay estimates to be submitted by Friday (4/29).

It was advised that Mat Hannahs will be leaving Spicer Group on or about May 5, 2006. Therefore, Paul Forton will be assuming the resident engineer responsibilities.

**8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.