



**WEEKLY PROGRESS MEETING MINUTES  
CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION VI and DIVISION VII**



**Tuesday, April 11, 2006 – 1:00 p.m. – \_\_:\_\_ p.m.**

**Attending:**

<b>Dave Wilcox</b> , ECDC, 517-599-8887	<b>Marc Plotkin</b> , SME, 517-204-0320
<b>Mathew Hannahs</b> , Spicer, 989-529-8612	<b>Ross Telfer</b> , Davis, 517-322-0305
<b>Greg Sherman</b> , Davis, 517-322-0305	<b>Nicole Cook</b> , Hubbard, 517-886-7116
<b>Terry Belill</b> , Spicer Group, 989-239-5726	<b>Tom Bennett</b> , WCR,

**1. Sign In**

**2. Construction Schedule/Progress**

- Division VI –
  - Spicer advised that the embankment surcharge is being placed on the site.
  - Davis will advise Spicer when they are ready for an inspection on the miscellaneous metals in the control structures.
  - Davis would like to obtain a summary of the accumulative embankment material and fabric placed to date.
  - Davis advised that they anticipate beginning construction on Walnut Grove Road on or about April 24<sup>th</sup>.
    - Dave Wilcox to notify the Walnut Grove residents of the anticipated construction schedule.
  - SME provided draft copies of the inclinometer readings.
  - SME advised that inclinometer #4 is not passable.
  - SME is in the process of determining what correction action needs to be taken on inclinometer #4.
- Division VII –
  - Davis advised that they will be moving the excavator in on Friday (4/14) and will begin re-mobilizing.
  - Davis anticipates that by April 24<sup>th</sup>, work will resume on a full time basis.
- Embankment placement at existing bridge crossing location – Discussions were held on the planned construction across the location where the existing access is to the site.

**3. Field Observations, Problems, Decisions**

**4. Soil erosion and sedimentation control**

Soil erosion and sedimentation control issues were discussed and addressed.

**5. Staking Schedule**

- Division VII - Spicer to stake the top and the toe of slope.
- Walnut Grove – Spicer to stake.

**6. Material Delivery Schedule/Submittals**

Division VII - Shop drawings for the water control structures were returned to Davis with no exceptions.

**7. Miscellaneous**

Spicer advised that they received a telephone call from Mr. Sterle regarding a complaint of work after hours and on Sundays. Spicer went on site and determined that no work was being done on the site after hours.

Spicer to coordinate a meeting between Spicer, Greg Sherman, Mike Davis, Mr. Sterle and Dave Wilcox.

**8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.