



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION I



Tuesday, April 11, 2006 – 8:30 a.m. – 9:10 a.m.

Attending:

David Wilcox , ECDC, 517-599-8887	Marc Plotkin , SME, 204-0320
Mike Gazella , Fitzgerald Henne, 204-2551	Nicole Cook , HFTW&B, 886-7116
Bob Farrier , MacKenzie, 202-3804	Brad Armstrong , Fitzgerald Henne,
John Fischer , Anderson-Fischer,	Greg Minshall , Fitzgerald Henne,
Sylvester Ogletree , Fitzgerald Henne,	Tom Bennett , WCR,

1. Sign In

2. Construction Schedule/Progress

Michigan Avenue – MacKenzie advised other than maintaining soil erosion control measures, construction on Michigan Avenue is on hold. MacKenzie acknowledged receipt of the topographical map drafted by Fitzgerald Henne east of the box culvert. Dave Wilcox, Tom Bennett and representatives from the DEQ are scheduled to walk the entire carrier creek corridor on April 20th the time to be determined.

Willow Hwy. – MacKenzie will move equipment in this week and will shut down the road on Monday with potholing to begin on April 12th. MacKenzie advised that the soil erosion sedimentation control procedures need to be submitted to their office at next week’s progress meeting. Fitzgerald Henne will contact Dave Swink to follow up on the outstanding questions resulting from the Pre-Construction Meeting and will also request that he attend next week’s progress meeting. Fitzgerald Henne advised that the utility line on the north side of the highway belongs to SBC and Vic from SBC advised that they will relocate the line. Fitzgerald Henne has repeatedly informed Vic that construction will begin on the April 17th. Fitzgerald Henne will contact Vic at SBC and request that he contact Bob Farrier at MacKenzie regarding the construction scheduled. Fitzgerald Henne requested that MacKenzie provide an estimate of the cost change for the cast in place wingwalls versus the preformed wingwalls. MacKenzie will follow up with their supplier regarding this information. Fitzgerald Henne will have a representative on site with MacKenzie during pot holing to record depths of utilities.

Sherwood Forest – Anderson-Fischer advised that the rock work is nearly done, and it should be completed today or tomorrow. Dave Wilcox and Mike will walk with a representative of Capital Consultants on April 17th at 9:00 a.m. to review work beneath bridge. MacKenzie will begin work on the 12-inch by the bridge.

Michigan Township Association – MacKenzie advised that clean up on the parking lot area will begin this week, after soils are hauled from west of bridge.

3. Field Observations, Problems, and Decisions

4. Soil Erosion and Sedimentation Control

Soil erosion and sedimentation control issues were discussed and all issues have been addressed.

5. Staking Schedule

6. Material Delivery Schedule/Submittals

Pay estimate and change order #6 was submitted to MacKenzie yesterday.

Owner advised that a check will be issued on Friday.

7. Miscellaneous

Bob Farrier from MacKenzie advised that Matt Fiasky from MacKenzie will be attending next week's progress meeting.

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.