



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION V



Tuesday, April 4, 2006 – 10:30 a.m. – 10:50 a.m.

Attending: (Name, Company, Phone)

Dave Wilcox , Eaton County Drain Office, 517-599-8887	Steve Berry , E.T. MacKenzie, 517-627-4470
Mathew Hannahs , Spicer Group, 989-213-5983	Keith Howlett , E.T. MacKenzie
Vern Moore , Spicer,	Larry Ringwelski , Lansing Poured Wall Company, 517-646-9166
Terry Belill , Spicer Group, 989-239-5726	Nicole Cook , HFTW&B, 517-886-7116
Stephen Hannahs , B&D,	Dave Hulbert , SME,

1. Sign In

2. Construction Schedule/Progress

- Area A – Construction activities will resume once Area B is completed.
- Area B –
 - Excavating for the boxes is continuing and is one foot below subgrade on the inlet structure.
 - MacKenzie advised that once at subgrade, the boxes will be set.
 - Boxes are being delivered Monday, and should be set Tuesday or Wednesday.
 - MacKenzie will be digging the collars tomorrow, and if there is enough time, they will pour the inlet structures tomorrow.
 - MacKenzie inquired as to where the water should be pumped. Spicer advised that it will need to be pumped into a filter bag and surrounded by silt fencing.
 - Spicer would like to have the area on each side of the access drive at station 27+00 seeded.
- MacKenzie advised that Anderson-Fischer will be seeding the area south of the ditch.
- MacKenzie walked Area A near the articulated matt, which was excavated last year, and advised that Anderson-Fischer will be seeding this area tomorrow.
- MacKenzie will meet with Wetland & Coastal to discuss seeding issues.
- Electrical Contractor – Conduits are being coordinated.

3. Field Observations, Problems, Decisions

4. Soil Erosion and Sedimentation Control

Soil erosion and sedimentation control issues were discussed and have been addressed.

5. Staking Schedule

6. Material Delivery Schedule/Submittals

7. Miscellaneous

- Progress Payment – Spicer advised that it will be drafted tomorrow.
- Payment will be made tomorrow.

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.