



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION II, DIVISION VI, and DIVISION VII



Tuesday, April 4, 2006 – 1:00 p.m. – 1:38 a.m.

Attending:

Table with 2 columns listing attendees: Dave Wilcox, Greg Sherman, Mathew Hannahs, Ross Telfer, Michael Thelen, Nicole Cook, Marc Plotkin, Stephen Hannahs, Chad Maurer, Terry Belill.

1. Sign In

2. Construction Schedule/Progress

- Invoice for additional work was submitted to Spicer for review. Work consisted of the following: placement of signs on Division VI, placement of signs on Divisions VII and placement of plates for SME's equipment on Division VI.
• Area F – Davis is waiting for the site to dry up before work can resume. Once Division VI is done, Davis will move to Division VII.
• Area E –
• Discussions were held on the stability and weakness of an area on the temporary road. Additional discussions will be held regarding this issue at the next progress meeting.
• Owner requested that SME obtain additional readings on the saddle berm.
• Outlet structure – Davis has the carpenter tentatively scheduled to begin work on April 17th pending Harper's installation progress. Davis will have a more specific date by the next progress meeting.
• Electrical contractor – Sleeves for the conduits have been installed on the inlet control structure. B&D placed painted stakes at the end of each conduit. They also installed sleeves in the outlet control structure. They plan to install additional conduit after the contractor has completed significant portions of finish grading. B&D needs to have the sheetings in place to install the lighting under the structure. Davis plans to remove the sheeting by April 17th for use on another site. Therefore, B&D will need to have the lighting installed by April 14th.

3. Field Observations, Problems, Decisions

- Division VI
- Embankment Quantities – Discussed the issue of measuring the embankment quantities.

- Work Hours: 7 A.M. to 7 P.M., Mon. through Saturday

4. Soil Erosion and Sedimentation Control

Soil erosion and sedimentation control issues were discussed and addressed.

5. Staking Schedule

Division VI - Spicer to stake the permanent embankment road to determine the additional amount of material needed to obtain a three-foot fill.

6. Material Delivery Schedule/Submittals

7. Miscellaneous

Davis received a telephone call from a Mr. Waylee (sp) requesting that his road be graded.

Spicer advised that they received a telephone call from a property owner complaining about the contractor working this Sunday. Davis advised that they needed to remove a piece of equipment to repair a watermain break at another site. Spicer to contact the property owner to inform the property owner of the extenuating circumstances. Owner advised that property owners can feel free to contact the sheriff's department with any concerns or complaints.

Davis intends to work six days a week from 7 am to 7 pm. for the remainder of the summer.

Progress payment will be submitted to Davis tomorrow.

Spicer to contact Division II and request that a representative attend next week's progress meeting.

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.