



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION I



Tuesday, April 4, 2006 – 8:30 a.m. – 9:12 a.m.

Attending:

Dave Wilcox, ECDC, 517-599-8887	Nicole Cook , Hubbard, 517-886-7116
Bob Farrier, MacKenzie,	Marc Plotkin, SME,
Mike Gazella, Fitzgerald Henne,	John Fischer, Anderson Fischer,
Brad Armstrong, Fitzgerald Henne,	

1. Sign In

Michigan Township Association –

- Anderson-Fischer will do all restoration/landscaping activities on the site.
- After the next pay estimate, work should be complete. If this is confirmed, Dave Wilcox would like to submit an invoice to Michigan Township Association for payment of funds advanced by the District.
- Dave Wilcox and Fitzgerald Henne will have Capital Consultants and MTA associates to walk the site and confirm that work is acceptable.

Michigan Avenue –

- Work may continue to haul in material.
- MacKenzie has reviewed the dirt that was anticipated to be used for fill and had projected that there is possibly 87 yards of dirt that cannot be used. Discussions were held regarding the disposal costs of the excess dirt.
- MacKenzie would like to have a topographical sketch drawn. Fitzgerald Henne will schedule.

Willow – Fitzgerald Henne advised that potholing will begin on April 12<sup>th</sup>. Discussed the issue of a conduit running through the creek. MacKenzie has been unable to determine who owns the conduit. A miss dig meeting will be scheduled for a time after April 12<sup>th</sup>. Precast concrete box culverts are scheduled to be made. The precast head and wing wall option has been cancelled. Dave Wilcox authorized Fitzgerald Henne to proceed with design of cast in place of head and wing walls, including apron, and also asked E.T. MacKenzie for a cost differential for installing the same.

Sherwood forest –

- MacKenzie advised that they are continuing to install fill in the stone.
- Weather permitting, MacKenzie and Anderson will review the site to determine whether grading and restoration activities can begin.
- Anderson-Fischer has not begun seeding. Anderson-Fischer would like to review seeding options with Wetland & Coastal.

The Lansing Board of Water and Light has agreed to pay a portion of the claim for downtime.

Willow Highway/Waste Water Treatment Plant - MacKenzie has ordered an extra valve for the pipe.

**2. Construction Schedule/Progress**

**3. Field Observations, Problems, Decisions**

**4. Soil erosion and sedimentation control**

Soil erosion and sedimentation control issues were discussed and addressed.

**5. Staking Schedule**

Staking will be needed after April 12<sup>th</sup>.

**6. Material Delivery Schedule/Submittals**

**7. Miscellaneous**

Bob Farrier from MacKenzie advised that he will be on vacation from April 13<sup>th</sup> to April 24<sup>th</sup>.

**8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.