



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION III



Tuesday, April 4, 2006 – 9:30 a.m. – 9:57 a.m.

Attending:

Table with 2 columns listing attendees: Dave Wilcox, Mathew Hannahs, Brad Armstrong, Kurt Engelhardt, Vern Moore, Mike Gazella, Nicole Cook, Ben Cadwell.

1. Sign In

2. Construction Schedule/Progress

- Moon & Hamilton – (Sundance Highway/Guinea Road) –
o Construction plans were reviewed.
o Fitzgerald Henne advised that a catchbasin was relocated.
o Fitzgerald Henne advised that grading needs to occur on Mr. Brown’s property by April 15th.
o Fitzgerald Henne also advised that the lift rings need to be cut off the manhole.
o Fitzgerald Henne advised that the cover on manhole #1 need to be changed to a beehive casting.
• Branch No. 1 – Spicer advised that excavation and clean up activities need to occur on the site.
• Relief Drain – Cadwell is waiting for the pond to dry up before continuing construction activities.
• Branch No. 3 –
o Cadwell advised that they will be to the pond today or tomorrow.
o Once at the pond, Cadwell will stop construction activities so the pond can drain.
o While the pond is draining, Cadwell will then begin clean up activities.
o Cadwell obtained a landowner permission for from Mr. Styles to drain the pond.
o Spicer advised that Cadwell review the catchbasin at Miller to determine whether soil erosion control measures need to be taken on the catchbasin.
• Canal Road –
o Cadwell advised that clean up activities should be begin around the first of May.
o Cadwell will discuss road closure and signage issues with Spartan.
o Spicer will contact the ECRC to determine whether Cadwell will need to pave through the intersection.
• Millett Highway - Mike Johns from A-1 Drain Cleaning will complete the cleaning of the 36-inch storm sewer by the end of the week, weather permitting.
• LBWL/Railroad – Spicer advised that a meeting should be held prior to the jack and boring. Spicer will coordinate the meeting.

3. Field Observations, Problems, and Decisions

4. Soil Erosion and Sedimentation Control

Soil erosion and sedimentation control issues were reviewed and all issues were addressed. Cadwell to verify that the silt sack will work with the specific castings.

5. Staking Schedule

6. Material Delivery Schedule/Submittals

7. Miscellaneous

- Contract modification
- Progress Payment

8. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.