



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION V



Tuesday, March 21, 2006 – 10:30 a.m. – 10:52 a.m.

**Attending:** (Name, Company, Phone)

<b>Dave Wilcox</b> , Eaton County Drain Office, 517-599-8887	<b>Steve Berry</b> , E.T. MacKenzie, 517-627-4470
<b>Larry Protasiewicz</b> , Spicer Group, 989-928-8013	<b>Stephen Hannahs</b> , B & D Electric,
<b>Mathew Hannahs</b> , Spicer Group,	<b>Larry Ringwelski</b> , Lansing Poured Wall Company, 517-646-9166
<b>Terry Belill</b> , Spicer Group, 989-239-5726	<b>Nicole Cook</b> , HFTW&B, 517-886-7116
<b>Marc Plotkin</b> , SME,	<b>Vern Moore</b> , Spicer Group,
<b>Kevin Kalmbach</b> , Eaton County,	

**1. Sign In**

**2. Construction Schedule/Progress**

- Area A & B – The first box on the inlet structure of Area A is being set today.
- Electrical Contractor – Spicer advised that some of the electrical equipment is going to be available the first or second week of April. Lansing Poured Walls advised that they are tentatively ready to pour the inlet slab of the pump station at Area B tomorrow.

**3. Field Observations, Problems, Decisions**

- Cofferdam pit – Spicer advised that the cofferdam pit is failing. Spicer advised that they have more than 6 feet of retainage. Contractor has removed soil from behind the coffer dam but will need to continue excavation around the piling. SME advised that the contractor needs to remove the soil from behind the piling to a depth of less than six feet.

**4. Soil Erosion and Sedimentation Control**

Soil erosion and sedimentation control issues were discussed and have been addressed.

**5. Staking Schedule**

Spicer to stake the slab for the Area B outlet structure.

**6. Material Delivery Schedule/Submittals**

**7. Miscellaneous**

- Straw mulch equivalent - Grass Mulch equivalent was obtained by Spicer and submitted to the contractor.

- It was requested that MacKenzie sweep the drive today.
- Lansing Poured Wall advised that the stop log material had been received and is ready for inspection.

#### **8. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.