



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION V



Tuesday, February 28, 2006 – 10:30 a.m. – 11:13 a.m.

Attending: (Name, Company, Phone)

Dave Wilcox , Eaton County Drain Office, 517-599-8887	Steve Berry , E.T. MacKenzie, 517-627-4470
Tessa Donovan , Spicer Group, 989-213-5983	Stephen Hannahs , B & D Elec., 517-204-2063
Larry Protasiewicz , Spicer Group, 989-928-8013	Larry Ringwelski , Lansing Poured Wall Company, 517-646-9166
Terry Belill , Spicer Group, 989-239-5726	Nicole Cook , HFTW&B, 517-886-7116
Kevin Kalmbach , Eaton County,	Vern Moore , Spicer Group, 989-224-

1. Sign In

2. Construction Schedule/Progress

- Area A – Spicer advised of the status of the sheet piling. Spicer will go out and re-shoot. Three sheets were approved and seven sheets need to be driving down further. Water is being diverted from the pipe. Mackenzie will finish construction within a day or two and then the box can be set.
- Area B -

3. Field Observations, Problems, Decisions

- Soil erosion and sedimentation control - Wetland & Coastal Resources submitted the draft Soil Erosion Control Report to MacKenzie. Said report was reviewed and discussed.
- Cofferdam pit – Engineer sealed design and calculations – SME reviewing and has taken no exceptions.

4. Staking Schedule

5. Material Delivery Schedule/Submittals

- Gates and stop logs – Returned with no exceptions.
- Water level control structure grating – Spicer Approved.

6. Miscellaneous

- Benching trench for box culvert installation – confirmed that the bench will be sloped at a 1:1 ratio not to exceed three feet.
- Lansing Poured Walls advised that with the frost laws coming on they will incur short haul costs.

- Progress payment / Contract modification – was submitted, reviewed, approved and executed.
 - Need to review the percentage of pay for the floor slab for outlet A prior to next Tuesday's meeting.
- Advised that the frost law will be in effect beginning tomorrow.
- Lansing Poured Wall – Advised that they ordered the panels prior to being advised that Bilco panels were needed for the project. Spicer advised that they will cover the costs of shipping to return the panels.
- Stop logs and gates – Lansing Poured Walls advised that the stop logs and gates should be shipped by the end of March.

7. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.