



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION I



Tuesday, February 7, 2006 – 8:30 a.m. – 8:59 a.m.

**Attending:**

<b>Dave Wilcox</b> , Eaton County Drain Office, 517-599-8887	<b>Marc Plotkin</b> , SME, 204-0320
<b>Bob Farrier</b> , MacKenzie, 202-3804	<b>Nicole Cook</b> , HFTW&B, 886-7116
<b>Mike Gazella</b> , Fitzgerald Henne, 204-2551	<b>Greg Minshall</b> , Fitzgerald Henne,

**1. Sign In**

**2. Construction Schedule/Progress**

MacKenzie advised that construction is back on scheduled.

Sherwood Forest –

- Anderson-Fischer is moving equipment in today, so work can resume tomorrow.

Michigan Township Association –

- Fitzgerald Henne and David Wilcox met with Gary Fedewa from Capital Consultants. Capital Consultants would like a couple fittings added, but the fundamental plans have not changes. Per the Michigan Township Associations Engineer, Capital Consultants.

Draft Change Order #6 – Fitzgerald Henne will fax a copy of the drafted Change Order #6 to MacKenzie for review.

Michigan Avenue –

- MacKenzie advised that the box culvert is being installed today.
- The turbidity fence is not being installed, since it is not in good shape. Discussed alternative soil erosion measures and advised that additional stone should be added to the existing check dam. Fitzgerald Henne will have the stone placed by the end of the day.

Willow Hwy. - SBC-Relocation –

- Fitzgerald Henne advised that they are contacting SBC about twice a week to make sure everything is on schedule.

SBC - Dave Wilcox advised that the Drain Commissioner’s Office has rec’d an application for a soil erosion control permit and a request for permission to install a utility within an existing county drain easements (license to occupy).

3. **Field Observations, Problems, and Decisions**

4. **Staking Schedule**

Sherwood Forest – Staking is complete.

Michigan Avenue – Will need staking after the box culvert is set. Fitzgerald Henne will place temporary bench marks once the box culverts are installed.

5. **Material Delivery Schedule/Submittals**

6. **Miscellaneous**

Willow Hwy. Pre-Construction Meeting - Hubbard to set up a tentative pre-construction meeting with the WW Treatment Plant for the last week of March.

Fitzgerald Henne advised that upon approval from MacKenzie the January pay request was postponed.

7. **Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.