



**WEEKLY PROGRESS MEETING MINUTES  
CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION V**



**Tuesday, January 31, 2006 – 10:30 a.m. – 10:50 a.m.**

**Attending:** (Name, Company, Phone)

<b>Dave Wilcox</b> , Eaton County Drain Office, 517-599-8887	<b>Steve Berry</b> , E.T. MacKenzie, 517-627-4470
<b>Mathew Hannahs</b> , Spicer Group, 517-719-2898	<b>Keith Howlett</b> , E.T. MacKenzie
<b>Larry Protasiewicz</b> , Spicer Group, 989-928-8013	<b>Larry Ringwelski</b> , Lansing Poured Wall Company, 517-646-9166
	<b>Nicole Cook</b> , HFTW&B, 517-886-7116

**1. Sign In**

**2. Construction Schedule/Progress**

- Lansing Poured Walls advised that they may be able to resume construction next week, weather permitting.
- A list of approved building materials was distributed.
  - The following suppliers can supply the specified building material:
    - Interior/Exterior – CML
    - Brick and Mortar – Young Brothers
  - Shingle color shall be Weathered Wood.
  - Major changes are:
    - Standard studs shall be used instead of treated studs
    - Interior shall be 3/4-inch treated T&G plywood covered w/Glasteel FRP Liner Panels, 1/16-inch thick, color white w/pebble finish.
    - Storage hooks shall be red.
    - Lockset shall be stainless steel.

**3. Field Observations, Problems, Decisions**

**4. Staking Schedule**

- Spicer to stake the existing sanitary sewer location at Area B Dam

**5. Material Delivery Schedule/Submittals**

- Screen fence schedule of values – MacKenzie to review and submit to Spicer.
- Specified building materials – Discussed above.
- MacKenzie submitted the wetland control structures for review.

## **6. Miscellaneous**

- Sweeping drive – MacKenzie completed yesterday.
- No pay items were completed this month so no pay estimate was generated.
- Lansing Poured Walls submitted water level control structure grating shop drawing.
  - MacKenzie will submit a transmittal on their letterhead.

## **7. Questions/Comments**

- Dave Wilcox advised that new lock on the gate is working properly and thanked MacKenzie.
- Soil erosion report was submitted by Spicer for MacKenzie files.
  - Spicer identified some soil erosion issues; however, Spicer advised that no action is to be taken at this time, because due to the wet ground conditions, any work now would create more damage than would be repaired.

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.