



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION I



Tuesday, January 31, 2006 – 8:30 a.m. – 8:55 a.m.

Attending:

Dave Wilcox , Eaton County Drain Office, 517-599-8887	Marc Plotkin , SME, 204-0320
Bob Farrier , MacKenzie, 202-3804	Nicole Cook , HFTW&B, 886-7116
Mike Gazella , Fitzgerald Henne, 204-2551	Brad Armstrong , Fitzgerald Henne, 749-4212
John Fischer , Anderson-Fischer,	

1. Sign In

2. Construction Schedule/Progress

MacKenzie advised that no work is expected this week.

MacKenzie anticipates that construction will resume next week. Fitzgerald Henne advised that they would like to have all staking anticipated by MacKenzie done this week.

Draft Change Order #6 was reviewed by MacKenzie. Per discussions, the Fitzgerald Henne will revise to break rip rap into a separate item.

Stream restoration- MacKenzie inquired whether, per his understanding, the rip rap is to be paid for as a separate item. Fitzgerald Henne and MacKenzie discussed rip rap issue and it was decided that all rip rap will be paid for as a separate item.

Fitzgerald Henne is continuing to monitor soil erosion. Anderson Fischer advised that some sedimentation was noticed at stilling basin at Sherwood Forest.

Michigan Avenue - Construction scheduled for the outlet remains that same. Box in then backfill started, fill in, pipe work back on track and the same time will work on the outlet.

Willow Hwy. - SBC-Relocation – Fitzgerald Henne is staying on contact with SBC

Payment of stored materials – MacKenzie will continue to wait on whether to breakout payment of stored materials.

Michigan Township Association - Dave Wilcox to discuss with Gary Arnold at Capital Consultants, within the next week, the issue of the design of the outlets to the bridge scoffers/catch basins.

3. Field Observations, Problems, and Decisions

4. Staking Schedule

Anderson-Fisher needs to have the Sherwood Forest outlet staked.

MacKenzie needs to have the box culvert at Michigan Avenue staked. Fitzgerald Henne advised that prior to staking they would like to coordinate a meeting with their surveyor and the installer of the box culvert to confirm staking. This meeting is to be coordinated through Brad Armstrong or Mike Gazella.

5. Material Delivery Schedule/Submittals

6. Miscellaneous

Fitzgerald Henne advised that another email was sent to Mr. Lemmon regarding the cost of the replacement trees.

Payment cutoff will be as of January 31, 2006.

7. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.