



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION V



Tuesday, January 24, 2006 – 10:30 a.m. – 10:45 a.m.

Attending: (Name, Company, Phone)

Dave Wilcox , Eaton County Drain Office, 517-599-8887	Steve Berry , E.T. MacKenzie, 517-627-4470
Mathew Hannahs , Spicer Group, 517-719-2898	Keith Howlett , E.T. MacKenzie
Larry Protasiewicz , Spicer Group, 989-928-8013	Nicole Cook , HFTW&B, 517-886-7116

1. Sign In

2. Construction Schedule/Progress

- Area A – MacKenzie advised that they may be able to resume construction activities this week.
- MacKenzie would like to begin construction activities on Area B prior to Area A being completed.

3. Field Observations, Problems, Decisions

4. Staking Schedule

- Inlet structure slab (Area B) – Spicer has staked.
- Existing sanitary sewer location at Area B Dam – Spicer still needs to stake.

5. Material Delivery Schedule/Submittals

- Screen fence schedule of values – MacKenzie advised that Lansing Poured Walls is still working on obtaining a costs savings figure.
- Building materials – once materials are finalized, Spicer will provide information to Lansing Poured Walls.
- MacKenzie submitted undercut calculations for Area A dam for review. Any addition undercut will be included in the January progress payment.

6. Miscellaneous

- Sweeping drive – Spicer advised that they would like this done on a weekly basis, once construction resumes.

7. Questions/Comments

MacKenzie to provide a new lock for the gate and provide 10 keys to the owner.

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.