



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION VI and DIVISION VII



Tuesday, January 24, 2006 – 1:45 p.m. – 2:25 p.m.

Attending:

Table with 2 columns listing attendees: Dave Wilcox, Mathew Hannahs, Paul Forton, Marc Plotkin, Ross Telfer, Scott Tadgerson, Nicole Cook, Larry Protasiewicz, Jayme Rubley.

- 1. Sign In
2. Construction Schedule/Progress

Division VI

- Davis is currently removing sheet piling from the inlet control structure.
• Riprap will be installed tomorrow around the inlet control structure.
• Davis inquired about the control structures' interior wall materials.
• Davis inquired about the outlet control structure sheeting design.
• SME confirmed that all of the soft material within the sheeting area must be removed.

Division VII

- Davis confirmed that the utility pole is still located within the access drive at the site entrance.
• Davis requested that power not be installed to the transformer because final grading has not been completed along the access drive.

- 3. Field Observations, Problems, Decisions
4. Staking Schedule

- Bench mark at pump station – Spicer will set a bench mark near the pump station.

5. Material Delivery Schedule/Submittals

- Building materials – Interior building finishes were discussed. Suggestions were: 1) brick the wood frame structure (as spec'd) with the interior walls being a high wear surface; 2) 8- inch split face block wall; and, 3) construct structures with 4-inch block interior walls and the specified brick exterior.
- Pump station steel drawings – Davis will be submitting the field print drawings to Spicer.
- ArmorTech drawings – corrected drawings have been submitted for Division VII. Spicer to contact Eric Johnson of Contech to submit the proper information.
- Davis has installed construction signs for the Owner.

6. Miscellaneous

- Progress payment – Spicer faxed information on the progress payment to Davis yesterday for their review and approval.

7. Questions/Comments

All meeting minutes are can be accessed at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.