



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION VI and DIVISION VII



Tuesday, January 17, 2006 – 1:18 p.m. – 1:54 p.m.

Attending:

Table with 2 columns listing attendees: Name, Organization, and Phone Number. Attendees include Dave Wilcox, Mathew Hannahs, Paul Forton, Marc Plotkin, Ross Telfer, Larry Protasiewicz, Scott Tadgerson, Chris VanArsdale, Nicole Cook, Derrick Huff, and Kevin Trombley.

1. Sign In

2. Construction Schedule/Progress

Division VI

- Backfilling is taking place at the inlet control structure. All backfill has been class II sand.
Contractor will begin removing sheet piling from the inlet structure Thursday. The sheets will be moved to the outlet structure and installed there. All cast in place concrete has been completed on the inlet control structure.
Buildings - Building finishes were discussed. Contractor was provided a preliminary list of approved finish materials and colors to begin purchasing. A final list including all finish materials necessary will follow.
Skylight - Spicer advised that specified skylight needs to be used on the project.
Handrail - Spicer advised the handrail must be 1 1/2-inch schedule 40 steel pipe. Handrail must be installed on the inlet control structure headwall as well as other areas shown on the plans. Contractor must submit a shop drawing for handrail.
Spicer advised that the fence for the generator will be installed by the Owner at the end of the contract. The Owner will also install bollards at the corners of the inlet control structure.

## Division VII

- Topsoil screening – In a previous meeting, Greg Sherman advised he may screen and haul topsoil from the site for a separate project. Ross from Davis is not sure what Greg Sherman has planned.

### **3. Field Observations, Problems, Decisions**

### **4. Staking Schedule**

### **5. Material Delivery Schedule/Submittals**

- Shop drawings for the sheet pile Cofferdam – no exceptions.
- RFI #5 – Spicer returned to Davis.
- Handrail shop drawing – must be submitted to Spicer.

### **6. Miscellaneous**

- Claim for downtime – Davis sent a letter to GM's attorney regarding claim for downtime, Dave spoke with GM with clarification of why the letter was sent. Dave Wilcox clarified that the Davis was not happy with the settlement reached and therefore Davis sent their own letter.
- Construction signs for both VI and VII have been taken to the site and will be installed tomorrow.

### **7. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.