



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION VI and DIVISION VII



Tuesday, January 10, 2006 – 1:00 p.m. – 1:58 p.m.

Attending:

Table with 2 columns listing attendees: Dave Wilcox, Mathew Hannahs, Paul Forton, Marc Plotkin, Ross Telfer, Scott Tadgerson, Renee Novac-Arze, Nicole Cook, Larry Protasiewicz, Greg Sherman.

1. Sign In

2. Construction Schedule/Progress

- Division VI – Davis advised that all concrete is complete on the inlet structure. Davis anticipates backfilling the box culvert sections Thursday/Friday this week.

SME reviewed request to use Class III sand verses Class II sand for backfill around the inlet control structure. This is acceptable as long as Class II is used a min. 5’ around the box culvert. Owner advised that if there is a savings to the District, then Class III sand can be used, otherwise Class II must be used.

- Division VII – Gate actuator – it was noted that there is a conflict with the wall and the actuator. Davis still has to address.

Davis advised that they may screen some topsoil from Div. VII for another project.

3. Field Observations, Problems, Decisions

4. Staking Schedule

Spicer to stake the 18-inch pipe from the inlet structure to the outlet.

5. Material Delivery Schedule/Submittals

- Articulated concrete block – Spicer reviewed and submitted to Davis to make the noted corrections. Davis to submit four (4) complete copies to Spicer.
Outlet steel submittals – Mat Hannahs will confirm that submittals have been received.
Steel submittals for Div. VII – Mat Hannahs will confirm that submittals have been received.
Sheet pile cofferdam for the outlet structure – Reviewed by SME. Spicer has given verbal approval and will provide formal approval this week.

6. Miscellaneous

Greg Sherman inquired as to whether the louver color and skylight color had been determined for the buildings. Spicer advised that louver, skylight and caulk colors need to be submitted for review and approval. It will be requested that a representative from CML attend the next meeting. Sample boards need to be supplied prior to Tuesday's (1/17) meeting.

Discussed whether the doors on the inlet structures can swing in verses swinging out. It was suggested that heaving may cause the doors to not be able to open outward. The doors will swing out per the plans.

Stop log utility hooks – Hubbard to contact Kevin Trombley to attend next week's meeting to determine the supplier and type of stop log utility hooks.

Durawood – Need to obtain Durawood samples for next Tuesday's meeting.

Davis advised they will submit invoice information for pumping and removing septic tanks on Div. VII. Spicer to determine whether a work change directive was previously completed.

7. Questions/Comments

Spicer advised Davis that signs need to be installed at the entry way to Division VI and Division VII.

Owner advised Davis that pay applications will be processed and paid Friday.

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.