



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN  
EATON COUNTY, MICHIGAN  
DIVISION I



Tuesday, January 10, 2006 – 8:30 a.m. – 9:06 a.m.

**Attending:**

<b>Dave Wilcox</b> , Eaton County Drain Office, 517-599-8887	<b>Marc Plotkin</b> , SME, 204-0320
<b>Bob Farrier</b> , MacKenzie, 202-3804	<b>Nicole Cook</b> , HFTW&B, 886-7116
<b>Mike Gazella</b> , Fitzgerald Henne, 204-2551	<b>Brad Armstrong</b> , Fitzgerald Henne, 749-4212
<b>Greg Minshall</b> , Fitzgerald Henne, 517-719-2898	

**1. Sign In**

**2. Construction Schedule/Progress**

Bob Farrier advised that construction is shut down for this week. However, Matt is going to install the grates. Bob Farrier advised that in order for work to begin this week it needs to get dryer or colder.

Willow Hwy. - SBC-Relocation – Vic from SBC contacted Mike Gazella and advised that SBC is going to directionally drill 10-20 feet. SBC anticipates doing this work during the end of January.

Draft change order is drafted. Need to include the Michigan Avenue Drain changes in the change order.

Fitzgerald Henne advised that the plans have been checked, revised and are back to CAD for revisions.

Willow Highway - revised plans are being drafted. Fitzgerald Henne should have them to MacKenzie by the next meeting. Bob Farrier doesn't see anything that would indicate that the construction scheduled for Willow Hwy needs to be revised.

MacKenzie advised that all Michigan Avenue Box are on site, but not yet installed.

Sherwood Forest – Construction is also on hold.

**3. Field Observations, Problems, and Decisions**

**4. Staking Schedule**

**5. Material Delivery Schedule/Submittals**

**6. Miscellaneous**

Michigan Avenue Crossing – Soil Erosion measures – Bob Farrier suggested that modifications should be made to the plans to put in place some specific soil erosion measures such as a check dam

to prepare for any disturbance that is created. Greg Minshall suggested installing a silt fence. Bob Farrier suggested using soil erosion materials he has used on other project (turbidity fence), such as Lake Geneva and Grand River. Bob Farrier will provide the information to Greg Minshall for his review. Bob Farrier advised that if they still have the turbidity fence he will install it at no cost to the District.

Discussed that installing the turbidity fence at Willow may be a good option to control soil erosion.

Bob Farrier advised that should the weather continue to be wet and warmer, the construction activities in April/May may be double.

Fitzgerald Henne plans will be reviewed at the next meeting.

Mike Gazella advised that he was informed all trees on the south side of embankment from the Church to the construction site have been marked. Mike Gazella inquired as to whether anyone knew why the trees were marked.

Discussed letter received from the LBWL regarding MacKenzie's claim for downtime. Mike Gazella will fax a copy of the letter to Bob Farrier for his review prior to tomorrow's meeting.

## **7. Questions/Comments**

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.