



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION V



Tuesday, December 6, 2005 – 10:30 a.m. – 10:45 a.m.

Attending: (Name, Company, Phone)

Table with 2 columns and 4 rows listing attendees: Dave Wilcox, Steve Berry, Mathew Hannahs, Keith Howlett, Tessa Donovan, Larry Ringwelski, Marc Plotkin, Michelle Brya.

1. Sign In

2. Construction Schedule/Progress

- A. MacKenzie stated that double locking the gate with a chain is working well.
B. Rip-rap will be delivered tonight. Contractor was informed all trucks must be off site by 7:00PM due to Delta Township Ordinances.
C. Dissipation basin excavated downstream of Area A. Void between rip-rap bank and outlet works wing walls can be filled in with granular material for ease of compaction.
D. Temporary backfill with granular material in clay core area can be done for access to the site. It must be removed and replaced with clay embankment prior to final completion.
E. Will start hauling clay from beach area; 600 cubic yards of clay will be stockpiled for fill on the embankment. Embankment outside of clay core must be placed and compacted at the same time as the clay core for consistency.
F. 10 mile/hour signs are in place. Check with Nicole regarding no trespassing signs. Clean and sweep Canal Road as necessary.
G. Contractor was directed to place stone on the north side of the entrance where trucks have driven off the pavement.

3. Field Observations, Problems, Decisions

- a) Concrete placed to date has been acceptable.

4. Staking Schedule

- a) None.

5. Material Delivery Schedule/Submittals

- a) Next box culvert may be delivered next week.

- b) Spicer reviewed the gates shop drawings with Lansing Poured Wall. The will need to be amended and resubmitted.
- c) Discussion took place regarding placing of articulated mat – scheduled for spring or early summer.

6. Miscellaneous

- a) Due to the proximity of the entrance to adjacent homes, contractor was advised to watch guys talking if they arrive and wait at the gate prior to 7:00 AM. They were informed no work can happen or diesel trucks arrive at the site prior to 7:00 AM.

7. Questions/Comments

- a) There will be no meeting on December 27, 2005. However, Matt will review progress payments.

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.