



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION V



Tuesday, November 29, 2005 – 10:30 a.m. – 11:15 a.m.

Attending: (Name, Company, phone)

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| Dave Wilcox , Eaton County Drain Office, 517-599-8887 | Steve Berry , E.T. MacKenzie, 517-627-4470 |
| Mathew Hannahs , Spicer Group, 517-719-2898 | Keith Howlett , E.T. MacKenzie, |
| Larry Protasiewicz , Spicer Group, 989-928-8013 | Larry Ringwelski , Lan. Poured Wall Co., 517-646-9166 |
| Marc Plotkin , SME, 517-204-0320 | Bob McDonald , MacKenzie, |
| Nicole Cook , HFTW&B, 896-1016 | Tessa Taylor , Spicer, 989-224-2355 |

- 1. Sign In**
- 2. Construction Schedule/Progress**

Slab for the inlet structure has been poured.

Discussed access to the site and double locking the gate when pumping is being done. The Contractor must have access to inspect and fuel the pumps throughout the night. Once pumping is no longer necessary, the gate will no longer be double locked. MacKenzie will supply a key to their lock to be kept in the field office. Lansing Poured Wall employee was locked inside the gate on Sunday.

Area B – Once pumping is started on Area B, the gate will have to be double locked again.

Hauling has stopped due to the weather.

Sand stockpile can be used for the sand embankment on the earth dams. Some large clay clumps exist in the sand stockpile. The large ones should be removed prior to placing.

The bottom of the pond is sand which could create a problem with water retention. It was decided to place 2 feet of clay over the sand bottom to reduce exfiltration.

Pay estimate was submitted to the contractor for review.

Increased cost for extending the trash rack and wingwalls for the inlet structure was discussed. Larry Ringwelski and Larry Protasiewicz reviewed the estimate submitted. It was agreed the additional cost will be \$8387.14 plus 5% for the wingwalls. Lansing Poured Wall to submit a breakdowns of the cost for lengthening the trash screen. Once this is approved, Mathew Hannahs will prepare a contract modification for 8387.14 plus 5% for overhead plus the agreed cost for the additional trash screen.

- 3. Field Observations, Problems, Decisions**

Snow plowing – MacKenzie will plow the lot and the concrete pad at the dumpster. MacKenzie will also plow the Osterhaven’s drive, if Davis isn’t doing the plowing.

MacKenzie will install the “DO NOT ENTER” signs. MaKenzie will call miss dig prior to installing the signs.

Lansing Poured Walls submitted the Cold Weather Concrete specification from Lansing Poured wall. They follow the R301 Cold Weather Concreting guidelines.

4. Staking Schedule

5. Material Delivery Schedule/Submittals

6. Miscellaneous

Detail for the control structure buildings - Reviewed building modifications with Larry Ringwelski. Spicer will have Kevin review the plans to determine whether they need to be modified and if so, he will have to modify, and Spicer will advise Larry Ringwelski of decision.

7. Questions/Comments

MacKenzie is planning on working the week after Christmas. December 26th and January 2nd are considered holidays, so no work can be done on these days.

There will be no meeting on December 27, 2005. However, Mat will review progress payments.

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.