



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION VI and DIVISION VII



Tuesday, November 29, 2005 – 1:00 p.m. – 2:00 p.m.

Attending:

Dave Wilcox , ECDC, 517-599-8887	Greg Sherman , Davis, 517-322-0305
Mathew Hannahs , Spicer Group, 989-529-8612	Ross Telfer , Davis, 517-322-0305
Larry Protasiewicz , Spicer Group, 989-928-8013	Michelle Brya , Hubbard, 517-886-7123
Marc Plotkin , SME, 517-204-0320	Blair Ballou , ECRC, 484-5045 x 203
Scott Tadgerson , Spicer, 989-213-5720	Renee Novac-Arze , LBWL, 517-702-6099

1. Sign In

**2. Construction Schedule/Progress
DIVISION VI**

Sheet pile shop drawing (coffer dam)—Reviewed and accepted, calculations are acceptable. Corner details and waler details need to be added to the shop drawing and resubmitted.

Geotextile reinforcement invoice – Greg requested payment for materials on site. Invoice is required to pay for materials on site.

Pay estimates were submitted to the contractor.

Excavating cofferdam for inlet structure. Excavated 12” below bottom of footing to place stone to construct footings. Contractor may eliminate mud mat if stone provides clean area to construct footings. This is acceptable to Spicer Group.

Scheduled for Thursday morning to stake footings. Davis would like to finish excavating and hauling if it gets cold.

Dec. 26th and Jan 2nd are the recognized holidays, therefore no work can be performed on these days.

Box culverts are scheduled to be manufactured by December 5th. Northern will completing.

Sheeting removal—Specified to be cut off 2 feet below grade. Discussion regarding whether the sheeting should be pushed down or removed. Spicer advised that 3 sides can be taken out, the fourth side (inside sheeting) will remain in place. Michael Thelen to review to determine whether it can be removed.

DIVISION VII

Soil Erosion – Mathew Hannahs recommended putting in stone check dam. Davis to meet with Spicer on site.

Status of GM meeting

All fill below 875 contour must be compacted to 95%. Need answer from Greg to determine whether to send letter and accept GM's offer.

3. Field Observations, Problems, Decisions

Guinea Road (Division VII) – Power pole—Renee to check to see if it is Consumers. All lines have been disconnected from it.

Consumers Energy did not attend the meeting again this week. We have invited them weekly to the meeting to discuss issues related to the construction. Nicole will contact Supervisor of Consumers Rich Cottrell to invite him to the next meeting.

4. Staking Schedule

5. Material Delivery Schedule/Submittals

6. Miscellaneous

Armortech – shop drawings-Davis should receive from supplier today.

7. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.