



WEEKLY PROGRESS MEETING MINUTES

CARRIER CREEK DRAIN
EATON COUNTY, MICHIGAN
DIVISION II



Tuesday, January 3, 2006 – 1:30 p.m. –3:00 p.m.

Attending:

Dave Wilcox , Eaton County Drain Office, 517-599-8887	Scott Miller , Davis, 517-322-0305
Mathew Hannahs , Spicer Group, 989-529-8612	Nicole Cook , Hubbard, 517-896-7116
Paul Forton , Spicer Group, 989-224-2355	Marc Plotkin , SME, 517-887-9181
Larry Protasiewicz , Spicer, 989-928-8013	Scott Tadgerson , Spicer, 989-213-5720
Curtis Fader , Consumers Energy, 517-374-2345	

1. Sign In

2. Construction Schedule/Progress

Guinea Road/Bowlin Crossing –

1. Downstream headwall has been poured and forms have been removed.
2. Backfill of the crossing is complete.
3. Davis did not work today due to the recent rain. Davis does not anticipate completing much work this week as they are waiting for water levels to drop. Davis plans to grout the interior box culvert joints after water levels recede.

Mt. Hope Crossing –

1. Status of gas main – Consumers plans to finish capping the gas main late tomorrow or Thursday by the latest. Consumers will leave the existing steel pipe in the ground. Consumers will contact Davis when capping is complete.
2. In order to accommodate the County Road Commission project, it was decided that 2 box culvert sections will be removed and replaced with sections that can support 12’ of fill over the top of the culvert. The removed sections will be sent to Northern Concrete Pipe for storage. The 14’x8’ sections will be stored there until next fall and used at the Central Circle Crossing. Davis provided an estimated cost of \$1950.00 to remove the sections and place on a truck to return to Northern. Northern will be paid \$1,000.00 to ship and store two box culvert sections until Central Circle construction begins next fall.
3. Davis provided a cost estimate to install 32 feet of 30-inch pipe. Options were discussed and it was decided that Davis would cover the hole in the headwall with plywood and fabric and that the Road Commission would install the pipe.

Walnut Grove –

1. Davis directed Northern to build the Walnut Grove box culverts next. Davis did not believe they would work on Walnut Grove Crossing this winter due to scheduling conflicts. Davis will work on the crossing if time allows.

3. Field Observations, Problems, and Decisions

Mt. Hope Crossing –

1. Spicer left a message with Darnell Taylor at SBC indicating that they were going to excavate to allow the phone line to sag. SBC did not return the telephone call. Davis was able to dig back far enough to provide enough slack in the SBC phone cable to sag beneath the headwall.

4. Staking Schedule

5. Material Delivery Schedule/Submittals

Mt. Hope Crossing –

1. Davis provided submittal for downtime for gas main relocation and delay for redesign of the box culvert sections to accommodate the Road Commission. Spicer and Eaton County Drain will take under advisement until next week.
2. Subgrade undercut and backfill quantity sketch was submitted by Davis. Spicer to compare with inspector's notes and work with Davis to determine the actual quantity to be paid.

Canal Road Crossing –

1. Spicer returned approved mulch blanket submittal to Davis.
2. Spicer provided a contract modification to raise the 4' dia. sanitary sewer manhole at Canal Road.

6. Miscellaneous

Davis requested a read only copy of the Field Manager file. Dave Wilcox was not opposed to this and Spicer will coordinate with Davis.

Davis sent a copy of a downtime claim submitted by Northern Concrete Pipe to Davis. The claim was related to Consumers Energy not being on site when they told the Contractor. The Northern Concrete truck had to wait at the site for utilities to be moved until they could unload the box culvert sections. Spicer advised that Owner is not responsible and will not pay for this downtime claim.

Undercut and backfill – Davis had a question concerning the undercut and backfill pay item. Davis bid this unit price lower than the stone cost because they did not realize stone may be necessary. The Owner will discuss this issue with Spicer and will advise at next week's meeting. It was discussed that if payment of stone was approved, it may be up to the material cost, and not include labor costs for installation.

Mark Plotkin advised that Kevin (with SME) is transferring to the Plymouth office and will not be available to contact for material testing as was previously done. Davis is to call Scott Tadgerson (of Spicer) to schedule any material testing necessary to verify the project is being constructed to the specifications.

7. Questions/Comments

All meeting minutes are up at <http://www.carriercreek.com/minutes.htm> or on the Project Status Page in the PM section of the website.