

MEMORANDUM

To: Contractors

Fr: Larry Protasiewicz, P.E.



Date: September 14, 2005

Re: Bonds and Insurances

Our office has reviewed the bonds and insurances with the Eaton County Drain Commissioner's Office and legal counsel:

- SC 5.04(A)(1) and (A)(2) require Worker's Compensation Insurance for Employer Liability at \$1,000,000.00. The insurance policies issued for all divisions have policy limits of \$500,000.00. Update your policy to meet the requirements of the Supplemental Conditions of \$1,000,000.00.
- Provide confirmation on MCS 90 Endorsement on Vehicle Insurance from the contractors, as well as the relevant suppliers and subcontractors.
- SC-5.06 requires property insurance. Please provide confirmation that a policy is in place. This insurance must include boiler and machinery insurance, and protection against flood, start-up and testing, and off-site storage.

This information should be provided to Mat Hannahs, P.E., by no later than September 30, 2005, by 5:00PM or a stop work order will be issued.

Document1

*Principals:* Dale K. Deibel, P.E., James J. Cook, Robert R. Eggers, AICP, Ronald B. Hansen, P.E., Mark A. Latsch, P.E., Shawn P. Middleton, P.E., Larry J. Protasiewicz, P.E., Donald R. Scherzer, Jeffrey E. Wood, P.S., Wayne A. Zolnierak, P.E.,

*Senior Associates:* Charles W. McDonald, Darryll L. Sundberg, P.E.,

*Associates:* Marshall A. Bilodeau, Peter N. Chapman, P.E., Darrick W. Huff, P.E., Jean M. Inman, P.E., Tim A. Inman, P.E., Roger P. Mahoney, P.S., John E. Olson, P.E.

**GRAND LEDGE PUBLIC SCHOOLS**  
**SCHOOL CALENDAR 2005-2006**

August 30-31, 2005	Professional Development – No Students
September 1, 2005	AM Professional Development – No Students PM Work/Day Professional Hours – No Students
September 2-5, 2005	Labor Day Recess
September 6, 2005	Students Begin – Full Day
October 21, 2005	Professional Development – No Students
November 10, 2005	Fall Conferences – No Students
November 11, 2005	No School
November 24-25, 2005	Thanksgiving Recess
December 22, 2005 - January 3, 2006	Holiday Recess
January 4, 2006	Classes Resume
January 16, 2006	Martin Luther King Day – No School
January 20, 2006	AM Professional Development – No Students PM Records Day/Work Day/Professional Hours – No Students
February 17-20, 2006	Winter Recess
March 10, 2006	Professional Development – No Students
March 30, 2006	Spring Conferences – No Students
March 31, 2006	No School
April 3-7, 2006	Spring Recess
May 29, 2006	Memorial Day
June 8, 2006	Last Student Day
June 9, 2006	AM Records Day PM Work Day/Professional Hours

171 Instructional Days / 5 Professional Development Days  
1 Records Day\*\* (Jan. 20[.5] & June 9[.5]) / 1 Work Day/Professional Hours\*\* (Sept. 1[.5] & June 9[.5])  
\*\*Professional Hours: Staff will fulfill their professional duties on or off site.

Professional Days Schedule will be: Full Day 8 AM – 3 PM (1 hour lunch) / Half Day 8 AM – 11 AM

Curriculum Night: All staff will participate in a 2 hour curriculum night to be held during September.

# PRE-CONSTRUCTION MEETING - CONSUMERS ENERGY ADDENDUM

PROJECT: \_\_\_\_\_

DATE: \_\_\_\_\_

ITEMS DISCUSSED WITH: \_\_\_\_\_ (CONTRACTOR)

## 1. MISS DIG / Public Act 53 - 1-800-482-7171

- A. Three work days' notice
- B. Hand-exposing in advance
- C. Support and protection of Consumers Energy facilities as per the "Facility Damage Prevention Guide"
- D. Construction schedule changes

## 2. EMERGENCY SITUATIONS - 1-800-477-5050

- A. Broken lines
  - 1. Protect the public
  - 2. Call above Consumers Energy number and call Public Safety Departments
  - 3. Don't "under any circumstances" touch or attempt to control damaged facilities
- B. Gas main coating is damaged
- C. Dents / stresses

## 3. CONTACT CONSUMERS ENERGY WHEN:

- A. Unknown lines / fittings are exposed
- B. Aboveground / surface facilities are disturbed
- C. Re-call for staking when:
  - 616 406-3160 SM&P
  - 1. No markings / clearances were given
  - 2. Unable to locate with hand tool
  - 3. No response from Steve, Mike & Pat (SM&P)
- D. Consumers Energy contact-Damage Prevention Coordinator – John Roberts Jr.  
517-374-2260 Ofc, 517-341-1922 Pgr

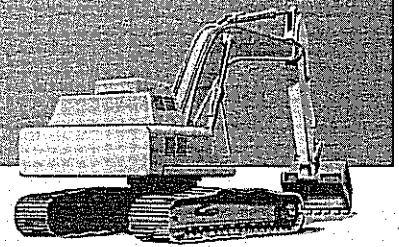
## 4. CONSUMERS ENERGY ENGINEERING DEPT. CONTACTS:

		<u>Phone:</u>	<u>Pager:</u>
Supervisor:	Ted Prinz	517-374-2124	517-341-0285
→ Sr. Technician: (gas only)	Curtis Fater	517-374-2345	517-340-0090
Technician: (gas only)	Chris McCall	517-374-2394	517-232-6728
Technician: (gas only)	Doug Furman	517-374-2375	517-341-8091
Technician: (gas only)	Adam Sumner	517-374-2415	517-341-8785
Technician: (gas only)	Jeremy Beard	517-374-2031	517-229-1354
Technician: (electric only)	Pete Jewett	517-374-2366	517-331-2031
Sr. Technician: (electric only)	Tom Barnhill	517-374-2255	517-341-4406

## 5. CONSUMERS ENERGY GAS CONSTRUCTION DEPARTMENT:

Tim Kutyna	517-374-2224	517-534-2612
Jim Flachs	517-374-2232	517-341-3227

Conflicts / special conditions: \_\_\_\_\_



**Delta Township**  
**Carrier Creek Drain - Division III**  
**September 13, 2005**

**Emergency Contacts**

**Job Site Foreman-**

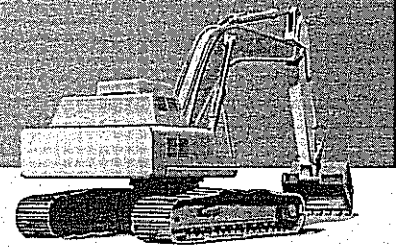
Bob Cadwell  
Cell: 517-819-6631  
Home: 989-224-8781  
Office: 517-323-7517

**Office Contact-**

Ben Cadwell  
Office: 517-323-7517  
Cell: 517-819-6625  
Home: 517-321-2338

**Other Contacts-**

John Cadwell  
Office: 517-323-7517  
Cell: 517-819-6627  
Home: 517-627-4431



September 13, 2005  
Delta Township  
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### Subcontractors

#### Boring

Lowe Construction  
2535 Bader Rd.  
Horton, MI 49246  
Ph (517)529-9406

#### Asphalt Paving

Spartan Asphalt  
3800 Wood St.  
Lansing, MI 48906  
Ph (517)482-9611

#### Formed Concrete

Lansing Poured Wall  
PO Box 23084  
Lansing, MI 48909  
Ph (517)646-9166

#### Helical Piers

Kent Concrete Raising  
130 - 60<sup>th</sup> St. S.W.  
Grand Rapids, MI 49548  
Ph (616)534-4909

#### Curb, Gutter & Drives

Eastlund Concrete  
PO Box 368  
Holt, MI 48842  
Ph (517)694-0204

#### Barricading

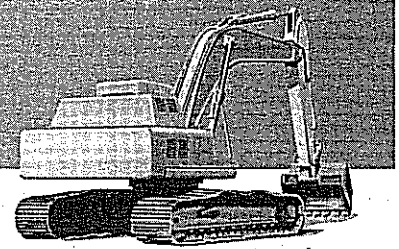
Enviro Products  
1431 Rensen St. Ste. A  
Lansing, MI 48910  
Ph (517)887-1222

#### Seeding

Anderson Fischer & Associates  
624 S. Cedar St. Ste. 400  
Mason, MI 48854  
Ph (517)676-5522

#### Clearing

Wm J Lang Land Clearing  
2520 Glidden Rd.  
Beaverton, MI 48612  
Ph (989)435-9864



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**Material Suppliers**

**Concrete Storm Sewer Pipe & Structures -**

**Northern Concrete**  
5281 Lansing Rd.  
Pottersville, MI 48876  
Ph# (517)645-2777

**Castings, PVC Pipe & Under drains -  
Storm Water Management Units -**

**Michigan Pipe & Valve**  
3604 Page Avenue  
Jackson, MI 49203  
Ph# (517)764-9750

**Fabric, Geogrids & Geotextile**

**Price & Company**  
425 36<sup>th</sup> St. SW  
Wyoming, MI 49548